

MCT
MANJARA CHARITABLE TRUST
RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI
Juhu-Versova Link Road, Andheri (W), Mumbai-400 053

Circular

Date: 02/09/2022

As consented with Chairperson-IQAC, the meeting of Internal Quality Assurance Cell is scheduled on 8th September, 2022 at 10 a.m. in the conference room. Following IQAC committee members are requested to attend the meeting.

- 1) Dr. Sanjay Bokade – IQAC Chairperson & Principal
- 3) Dr. Sunil Wankhade – IQAC Coordinator
- 4) Dr. Sanjay Deshmukh – Member
- 5) Dr. Kiran Chaudhari – Member
- 6) Dr. Rajesh Kale - Member
- 7) Prof. Sunil Khachane – Member
- 8) Dr. Jyoti Deshmukh - member
- 8) Prof. Gunwant Shende – Member
- 9) Mr. Yuvraj Bedse- Member
- 10) Mr. Anant Dharmale- Member

Agenda of the meeting as follows:

- Confirmation of the minutes of meeting of IQAC held on 10th June, 2022 and action taken report.
- Handbook for student mentor system.
- Updation in end semester feedback questionnaires.
- Discussion about New Education Policy 2020.


Dr. Sunil Wankhade
IQAC Coordinator

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Minutes of Meeting

Minutes of the Internal Quality Assurance Cell meeting scheduled on 8th September, 2022 at 10.00 a.m. in the conference room.

The following members were present:

- 1) Dr. Sanjay Bokade
- 2) Dr. Sunil Wankhade
- 3) Dr. Sanjay Deshmukh
- 4) Dr. Kiran Chaudhari
- 5) Prof. Sunil Khachane
- 6) Dr. R.V. Kale
- 7) Dr. S.P. Sadala
- 8) Mr. Subo Ghoshal
- 9) Dr. K.G. Sawarkar
- 10) Prof. R.Y. Kurne

Item 1: Confirmation of the minutes of meeting of IQAC held on 10th June 2022.

Dr. Sunil Wankhade, IQAC Coordinator, read the minutes and action taken report of last IQAC meeting held on 10/06/2022. Minutes of last IQAC meeting was confirmed by all the members unanimously.

Item 2: Handbook for student mentor system.

Dr. Sanjay Bokade invited the suggestions from all the members about the handbook for student mentor system as per the guidelines of University of Mumbai. Handbook preparation responsibility is given to Dr.R.V.Kale. Dean,R&D and Prof. Ashwini Gotmare.

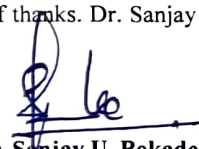
Item 3: Updation in end semester feedback questionnaires.

Continuous improvement in teaching learning through students feedback is existing process in the institute. Dr. Sanjay Bokade suggested some updation in feedback questionnaires, and it is decided to add two more questions in the feedback form. Dr. Sunil Wankhade has taken note on this and incorporates the changes in the next feedback process.

Item 4: Discussion about New Education Policy 2020.

There was a discussion on Institutional Preparedness for NEP 2020. Dr. Sanjay Deshmukh, vice Principal suggested to introduce NEP 2020 in the institute. He also advised that teachers should be train and upgrade knowledge by promoting them to organize and take up workshops and training programs for advancements in their skills to conduct new curriculum. Dr. Sanjay Bokade welcomed the suggestions given by Dr. Sanjay Deshmukh.

There was no point left for the discussion on the agenda the meeting ended with a vote of thanks. Dr. Sanjay Bokade thanked all the members of IQAC for joining and contributing to the meeting.


Dr. Sanjay U. Bokade
IQAC-Chairperson

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Internal Quality Assurance Cell (IQAC)

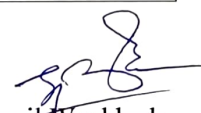
Action Taken Report on IQAC Meeting

10/12/2022

Date of IQAC Meeting: 8th September, 2022.

Sr. No	Agenda Item	Action Taken
1	Handbook for student mentor system.	Dr. Rajesh Kale Dean, R&D has prepared the draft of handbook for mentoring system. Dr. Rajesh Kale and Prof. Ashwini Gotmare will be explained to all the faculty members after handbook mentor handbook is ready.
2	Updation in end semester feedback questionnaires	Dr. Sunil Wankhade has informed about updation of feedback form. Now in the feedback questionnaires there are 14 questions instead of 12 questions.
3	Discussion about New Education Policy 2020	Dr. Sanjay Bokade suggested to appoint a nodal in charge to handle NEP 2020 activities of the institute.

K. Kale
10/12/22


Dr. Sunil Wankhade
IQAC Coordinator

Pl. share to committee members in the next scheduled meet.