



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		MCT'S RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI
• Name of the Head of the institution	Dr. Sanjay Bokade	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	02226707025	
• Mobile no	9224496649	
• Registered e-mail	principal.rgit@mctrigit.ac.in	
• Alternate e-mail	sanjay.bokade@mctrigit.ac.in	
• Address	Juhu Versova Link Road Andheri (W) Mumbai 400053	
• City/Town	Mumbai	
• State/UT	Maharashtra	
• Pin Code	400053	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Sunil Wankhade				
• Phone No.	02226707025				
• Alternate phone No.	02226707026				
• Mobile	9819083981				
• IQAC e-mail address	sunil.wankhade@mctrigit.ac.in				
• Alternate Email address	sunilwankhade9@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.mctrigit.ac.in/aqar				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mctrigit.ac.in/academic-calender				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.49	2019	28/02/2019	27/02/2024
6.Date of Establishment of IQAC			19/01/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MCT'S Rajiv Gandhi Institute of Technology, Mumbai, Juhu-Versova Link Road, Versova, Andheri-West, Mumbai	e Grant for Organizing Conference (GOq	All India Council for Technical Education	2021	210700
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
Upload latest notification of formation of IQAC			No File Uploaded	
9.No. of IQAC meetings held during the year			2	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report			No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
If yes, mention the amount				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
- Necessary steps for ensuring safety as well as quality in Academics during COVID 19 Pandemic. - Organization of International Conference on Embracing Industry 4.0 Technologies for Sustainable Growth. - Implementation of CCTV camera in the college premises. - Awards to the students professional bodies.				

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
13. Whether the AQAR was placed before statutory body?	
No	
Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	16/12/2021

Extended Profile

1. Programme

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 537

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

216

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

568

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

95

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

95

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	537
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	216
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	568
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	95
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	95
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	353.51
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	530
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the institution is affiliated to Mumbai University, we follow the academic calendar of Mumbai University.

1. Planning :-

Before the commencement of every semester Principal organises a meeting with academic council, consisting of all Head of Departments, senior faculties, Student council staff in-charges to develop institute academic calendar. While preparing academic calendar various activities like midterm test, technical festival, cultural festival is planned for academic year. Academic is given top most priority. Academic calendar is displayed for students and staffs well in advance. Based on academic calendar and time table every teaching faculty prepares a teaching plan for their respective subjects in academic diary. Academic diary contains all the information regarding student, staff and subject like time table, syllabus, planning, monitoring, student attendance, student

performance, etc. Content beyond the syllabus is incorporated in subjects. One extra lecture is scheduled per week apart from scheduled lectures for some subjects and accordingly it is reflected in time table. Additional practical are scheduled for most of the subjects.

2. Implementation :-

Every faculty follows the teaching plan as per the institute academic calendar.

For effective implementation of teaching, learning process involves different methodology like use of ICT, NPTEL video lecture, Expert video lecture, seminar, workshop, industrial visit. Staff members also prepare subject note, questions bank, lab manual so that learner will be more comfortable with subject. In case faculty is on leave he/she will adjust their teaching load with other faculty and will be compensated or additional lecture may be engaged for successful completion of syllabus.

3. Monitoring :-

Student performance is continuously observed by class advisor and periodically ensured by Head of Department and Principal. Poor performance and attendance of the students is reported to the parents of the respective students via SMS or letter. Review meetings are held in mid of semester. Attendance is displayed three times a semester and Mid-term Exam performance is displayed twice a semester

4. Train the Trainer Policy:-

Faculties are encouraged to participate in STTP/FDP/WORKSHOP/ SEMINARS and NPTEL courses, either in the institute or in others institute.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

While preparing academic calendar various activities like midterm test, technical festival, cultural festival is planned for academic year. Academic calendar is displayed for students and staffs well in advance. Based on academic calendar and time table every teaching faculty prepares a teaching plan for their respective subjects in academic diary. Academic diary contains all the information regarding student, staff and subject like time table, syllabus, planning, monitoring, student attendance, student performance

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end semester examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests. After evaluation of internal tests, the answer sheets are shown to the students for any grievances. The grievances of the students are considered and investigated at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results and the moderation of the question papers. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, self-learning initiative, conceptual understanding, punctuality and attendance

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating

A. All of the above

**University Setting of question papers for
UG/PG programs Design and Development
of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**1300**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution has established a universal human values (UHV) cell. Faculty members are asked to take up the programmes on UHV required by AICTE. The syllabus content of UHV is asked to be taught in semester as content beyond syllabus. At the first year level UHV contents are taught during the induction programme. Professional Communication ethics as a compulsory course is taught in semester V of BE to all courses. Environment and sustainability course offered as an elective in the eighth semester.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**05**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

248

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

537

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

166

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

RGIT conduct programs for advance & slow learners, extra lectures and soft skill sessions are organized for slow learners. Advanced learner students are allowed to interact with alumni for getting help for the activities like project competition and paper

presentation and encourage them to participate in Hackathon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2070	95

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute has 25 plus students professional organization. Under these various workshops, seminars and other technical activities are conducted on regular basis. Students participate in Coding Competition like Hackathon. Students of all programmes are complete their intrenship in the industry. They develop Mini Projects / Major projects and used advanced tools and technologies.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institutes encourage staff members used ICT tools in the teaching to make teaching interesting and interactive, the faculty members have been using the ICT tools such as Digital Pen & Pad, Google Blogs, Simulation Models, LCD Projector, Audio video Presentations

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1421

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As a Continuous Internal Assessment (CIA) in considerable improvement in Examination Management System (EMS) of the Institution. The Institute follows Continuous Internal Assessment as it strengthens the effectiveness of both teaching and learning processes also encourages the understanding of teaching as a developmental process that evolves over a period. Continuous assessment involves keeping records on the students continuously and systematically considering the periodic performances of students in academic activities such as assignments, quizzes, projects. To meet the Continuous Internal Assessment process, the evaluation of every course is divided into two components, Internal and External with the weightage of 20% and 80 % respectively. The External component is the end-term examination of the courses while the internal component includes Quizzes, Assignment Submission, Term work, Laboratory work.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institute has student grievance redressal cell to deal the examination related issues in the time-bound and efficient ways.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- At the initial stage, the Course Outcomes (CO's) for each course are defined based on the Program Outcome (PO's) and other requirements. At the end of each course, the COs needs to be assessed and evaluated, to check whether it has been attained or not.

- Assessment is one or more processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of program educational objectives and program Outcomes.

- Attainment is the action or fact of achieving a standard result towards accomplishment of desired goals. Primarily attainment is the standard of academic attainment as observed by test or examination result. Attainment of the COs can be measured directly and indirectly.

- Direct attainment basically displays the student's knowledge and skills from their performance. It can be determined from the performance of the students in all the relevant assessment instruments - like internal assessments, assignments, lab experiments and final university examination. These methods provide a sampling of what students know and/or can do and provide

strong evidence of student learning.

• Indirect methods such as surveys and interviews ask the stakeholders to reflect on student's learning. They assess opinions or thoughts about the graduate's knowledge or skills.

• Indirect measures can provide information about graduate's perception of their learning and how this learning is valued by different stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Calculate the attainment level of CO by direct and indirect assessment methods (student performance/ surveys)
- With knowledge of attainment level of CO determine the attainment level of the PO satisfied for the related CO in the given course in terms of correlation levels [1: slight(low) , 2: Moderate (medium) , and 3: substantial(high)]
- Calculate the average attainment of PO_n in percentage and enter the correlation level in CO-PO Matrix based on the target

[PO_n= attainment level-1: 40-49%,

PO_n= attainment level-2: 50-59% ,

PO_n= attainment level-3: 60%and above]

- PO attainment calculation with CO-PO matrix table for the course.
- Similar procedure is to be followed to calculate the attainment level of PSOs by preparing CO-PSO matrix for the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

568

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mctrgit.ac.in/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.10

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an Ecosystem for Innovations including Incubation Center and other initiatives for creation and Transfer

of knowledge. RGIT has signed MOUs with different organization to provide the information on entrepreneurship to the student and faculty. The academic and research expertise of the RGIT continually contribute to the Innovation Ecosystem through breakthrough solutions and suggestion for solving critical problems, and motivating students to become Entrepreneur. An Incubation Center is established in RGIT campus to inculcate the idea of Entrepreneurship and Start up in student.

The details are as under:

1. **Promoting Innovation:** The College has created an Innovation cell & Entrepreneurship cell and for promoting innovation & entrepreneurship activities. The formation of these is as per the guidelines of MHRD & AICTE. Students are encouraged to present their innovative working project models & products through annual project contest "ICARUS". The contest witnesses the participation of most projects across all the departments as well as different college. Few the outstanding project ideas are identified for commercial product development or submission to agencies for research funding.
2. **Excellences Center:** The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. Our center have helped our students to develop necessary skills & develop innovative projects in various domains.
3. **Research infrastructure:** The College has a Research Cell to motivate the faculty members to write research projects and submit it to various supporting agencies like AICTE. R n D Cell also helps to create research culture among faculty members and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****2**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****47**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers**

in national/ international conference proceedings year wise during year**15**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively UBA and Soch. Through these units, the college undertakes various extension activities in the neighbourhood community. UBA organizes a residential camp in nearby adopted village and several activities were carried out by volunteers addressing social issues which include beach cleanliness , tree plantation , old age home visit, Women empowerment, National Integrity, Blood donation camp, Health check up camp. The UBA unit of the college organizes various extension activities as tree plantation, Road safety, Swachhta Abhiyan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year****1**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3000

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has facilities for teaching learning in terms of

classrooms, laboratories, computing equipments.. Each departments has adequate numbers of classrooms equped with LCD projectors, Computers and other experimental equipments are available in the laboratories. Internet facility is available in the laboratories, staff cabin and in few classrooms. Well equipped Seminar hall for organizing seminar, workshop and guest Lectures. Central Library with computing facility,internet and SOUL Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Culteral and sports activities are organized in the auditorium and in the ground of the Institution. Among the indoor games, the students enjoy playing carrom, table tennis and chess. In outdoor games students play Basketball, Volleyball and cricket. Instutute celebtared YOGA day every year and organizes YOGA for all the teaching and non-taeching staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

355.31

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is upgraded as per the guidelines of syllabus issued by University of Mumbai. Library is fully automated through "SOUL" software with RFID. Digital Library facility is available and provided various e-Book, e- Journals, digital database, CD and videos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the **B. Any 3 of the above**

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.08

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Considering the importance of current technology in education,

the institute has implemented IT infrastructure. The Institute has Internet management servers for providing internet services in the campus with speed of 80 Mbps. Wi-Fi facility is available in some places in the campus. During the lockdown due to Covid pandemic, classes were held on-line for students across all programmes. RGIT IT infrastructure is able to conduct online classes through G-suite during this period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

550

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

27.29

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has certain systems and procedure for maintaining and utilizing physical, academic and support facilities. The maintenance of physical facilities of the Institute like classrooms, seminar libraries, computers, projectors are done at the level of concerned heads. For the small-scale maintenance works they are entitled to use the office contingency fund. For the maintenance of the laboratories the Institute university provides fund to the departments. The large-scale maintenance work is done at the management level. The various support facilities like sports, yoga, cultural activities, counselling are maintained by various committee formed by the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

596

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

80

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

387

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

172

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute has given high importance to the student's council, their suggestion and recommendation for overall growth of students in terms of academics as well as extracurricular activities.

Every year elections for student council formation for posts like President General Secretary, cultural secretary, sports, treasurer, marketing and technical secretary are being conducted via multiple level of interviews and the committee head are supported by various student co-coordinators to implement various sports, cultural and technical events in the institute or represent the institute in various events at university, state level, national and international level competitions.

President lead all meetings, give assistance, guidance, and praise, act as a facilitator during discussion, maintain frequent contact with faculty and administration, work with advisor on all planning, participate in student council sponsored

activities/events.

Vice President work closely with President, assume President's duties when needed, work with President and Treasurer in preparing calendar and budget, assist the President in preparing meeting agendas. Treasurer oversees council expenses and revenues, maintain an accurate and detailed financial record, give monetary advice to the council. Secretary keep an account of minutes at every meeting, keep an accurate account of attendance at every meeting, maintain contact information for people who work with the council.

The events are planned well in advance taking into consideration the academic calendar. The student council guided by their respective staff convener is responsible for smooth conduction of the event.

Budget is decided for all the events with financial support from the institute as well as sponsorship to improve the event capability and quality every year. The suggestions and recommendations provided by student council are always considered for continuous improvement.

Apart from the institute level committee there are various departmental committees to implement various activities at department level. Events are always concluded with felicitation of winning candidate and vote of thanks.

The institute is always progressive towards growth of students and overall development of individual so that similar skills can be utilized and groomed further in higher studies or industry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance and placement. The association also provides opportunities for interaction between past present graduates and faculty of the college. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To initiate and develop programs for the benefit of the alumni.
- To assist and supporting the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
- To organize and co ordinate reunion activities of the Alumni. The student alumni have always responded positively by contributing to

the growth of the institute by sharing their experiences with everyone during the alumni meet conducted. They have provided appropriate references for placement of students in various organizations. Their feedback has been most significant improvement of teaching learning process and has helped students grow in terms of personality and technical growth. The institute has acted positively to conduct various activities on hardware and software application and also soft skill programs to enhance the student quality. Alumni have encouraged the students by providing career guidance in both academic and extracurricular fields to the public at large and creating opportunity for transfer of technology/ knowledge amongst the members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All modern teaching tools are used for classroom teaching. RGIT strive to prepare students as per the corporate requirements and uses technology extensively to disseminate knowledge, which is coupled with dynamic teaching pedagogy .RGIT have a pool of faculty consisting of core experienced.. RGIT considered to actively engage in the development and implementation of quality benchmarks. Therefore to sustain its standards in education RGIT has established the Internal Quality Assurance Cell (IQAC) to institutionalize the process of quality enhancement and sustenance to quality standard.

The Principal is solely responsible for all-round development of the institution, maintaining discipline among the faculty, staff

and students, along with academic, general and financial administration. Institute is having Administrative Manual stating policies of recruitment and selection, service rules, leave rules, administrative procedures including redressal of grievances etc. The performance appraisal of teaching staff along with feedback by the students is collected; analyzed and remedial measures are initiated to improve the overall performance.

Use modern techniques for ensuring continuous improvement in teaching and learning process. Focus on Industry - Institute Interface through signing of MOU with industries for practical exposure to students and insisting internship for students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute is having decentralized governance system with adequate autonomy for all the stakeholders helping better inter relationships among all departments and sections. Vice Principal has given responsibility of preparation of Academic Calendar for which he calls meeting of the Academic Council and Time Table Coordination Committee. Vice Principal invites choice of the subjects from the faculties and then decides the subject allotment as per their preference. After finalization of the Time Table it is circulated amongst the faculties for preparation of their individual teaching plan. Principal checking effectiveness of the teaching plan every after 30 days monitoring the Academic Diary from the faculties. In case of any deviations, faculty has to give explanation and corrective plan to ensure adherence of the academic syllabus. The governing body constituted various committees for effective management of the day to day affairs of the institute. These committees have been empowered to take appropriate decisions for the benefits of the students and the institute. For conducting internal exams Internal Exam Committee is formed, for University exams separate committees are formed for Online and written exam consisting of faculties and non-teaching members of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Updated syllabus initiations were taken at the university level and demand and supply admission in various programs studied, planned to introduce new branch {AI & DS}.

Teaching and Learning: During COVID-19 pandemic various innovative strategies of Teaching and learning using Collaborative Approach like Blended Learning, Learning Management System (Google Classroom), are introduced as part of curriculum transaction strategies. More emphasis given on Online teaching and learning methods using various electronic, social media and ICT tools.

Industry Interaction / Collaboration: MoU with industries and academic institutions are made and there is significant improvement in internship in online mode during pandemic. Institute have collaborated with Coursera (massive open online course provider), many faculty members and students have completed various certified diversified courses.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has a well-defined internal organizational structure for decision making and their effectiveness. Organization structure of the institute is allied with governing body,

administrative setup and functions of various bodies is in place . Functioning of the institution is ensured through various rules and procedures.

- Monitor academic and other related activities of the institute.
- Monitor students' performance and faculty development programs.
- Approving the annual budget of the Institute.
- Income & expenditure accounts for the Institute on annually.
- Approve any increase/reduction of intake, courses as per AICTE/UGC guidelines.
- Review and approval of performance appraisal of faculty and non-teaching staff.

Grievance Redressal Mechanism:

Various grievance redressal committees are formed in the institute which includes, Anti-Ragging Committee, Women Development Committee, Student Grievance Committee, and Exam Grievance Committee etc. which are formed to resolve grievances.

Recruitment

Based on teaching workload, requirement of the number of faculty required is given to the Principal. In case of shortage, an advertisement is given in the leading local newspapers. As per the guidelines and norms of Mumbai University, AICTE, interviews of the shortlisted candidates are conducted by the members of the Local Selection Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution supports for the welfare of the teaching and non-teaching staff thereby enhances professional development in following ways:

Offering financial support by encouraging faculty members to participate in FDPs,

Seminars/workshops/conferences/ symposia, presenting paper at national & international seminars/Conferences along with granting of on duty leave, publication of research papers. Faculty is encouraged to take various university assignments such as CAP examiners VIVA expert, member of flying squad/selection committee, external supervisor, Paper setter, Examiner, Resource Person for various programs etc. Faculty members are encouraged to associate with State, National and International professional bodies like IEEE,IIIE ,IETE, CII etc.

All non-teaching members are given institute uniforms, healthy work

Environment in the institute, maternity leave for female staff, granting of compensatory off of non-teaching staff when they work on holidays, reimbursement of conveyance expenses if they use their personal vehicle for institute work. Institute has provided safe drinking water, proper parking facility, specialized security and guards are engaged by the institute at the premises for safety and security of the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institute has well defined Performance Appraisal system for teaching and non-teaching staff members.

The Performance Appraisal Form for teaching staff includes 4

parameters, based on which performance is evaluated:

- Syllabus Coverage
- Teaching Learning and Evaluation related activities:
- Overall performance parameters
- Self-Appraisal

Following points are included for the teaching learning evaluation.

- University result of the course/s you conducted (Average of all courses)
- Additional input to students
- Seminars/FDP/STTP organized and participated
- Research & consultancy projects undertaken/conducted
- Books/Articles written & published
- Case studies read/developed
- Punctuality in conduct of lectures

In Overall performance parameters, following points are included for the evaluation

- Quality of Teaching
- Subject Knowledge

In Self-appraisal following points are included for the evaluation

1.Strengths

2.Weaknesses

3.Plan to overcome weaknesses

4.Future plans and requirements for better performance

Based on this self-appraisal and the evaluation, performance indicator is calculated. The existing appraisal system provides an opportunity to map / assess self-SWOC analysis and self-development to the teaching and non-teaching staff.

General guidelines are also provided on the last page of the performance appraisal form which will help both the appraiser and appraisee to fill the form and submit for review of management

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution regularly conducts rigorous internal and external financial audits every year in order to verify compliance with respect to rules, regulations, and standard operating procedures and to evaluate the adequacy of internal control systems and management of funds. Internal audits are conducted by the Accounts Department at institute. Institute Budget is sanctioned by the management which gives directions for utilization of financial resources. Institute uses 'Tally' financial software for maintaining quantitative financial records and legitimate proofs of income and expenditures are maintained appropriately. In case of the expenses which are not pre budgeted but are necessary to be done, prior permission from the appropriate authorities is taken well in advance before making such expenses.

Before submitting the final report to the management, Internal Auditor from head office periodically visits the institute every year to check and investigates all the records along with proofs.

External Audit by Qualified Chartered Accountants is conducted every year to verify whether the Books of Accounts are prepared as per statutory requirement and complies with legal requirements. Methodology of audit: Vouching of all bank and cash transactions, Till date institute has maintained its record of not receiving any query from the external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Availability of fund is essential for running day to day operations of the organization, but at the same time it is very important to utilize the funds in most effective manner.. Our major source of income is tuition fees and student scholarships receipts from state government. Major expenditure consists of payments made on account of Educational / Academic related services, salary to employees of the institute, seminar fees, training and placement expenses of students, staff training and faculty development programs, contribution to research activities (Faculty participation in research conferences and case studies conducted by other institutes). Administrative and general expenses such as office expenses, water supply and testing charges, electricity charges, repairs and maintenance of movable and immovable assets are done to ensure smooth functioning of the institute. Student welfare expenses are also done for various student activities such as student participation in conferences, sports and cultural events etc.

Majority of the income is spent on salary and up-gradation of institution professors and non-teaching employees also. To upgrade the students, professors and employees various programs such as guest lectures, seminars, discussions are organized and they are also encouraged to participate in different institution, research work, seminars and other developmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Started giving awards to the students professional bodies.

Established CCTV camera in the college premises and covered complete campus.

Established and implemented a COVID19 protocol towards the safety in the premises.

Online feedback system to take the endsemester feedback is established.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

D. Any 1 of the above

Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a. Safety and security

i. CCTV Camera

24 hours CCTV surveillance is maintained in the college. It helps to keep a check on antisocial activities. Students wear identity cards at all times to ensure their identity.

ii. Visitor register

The institute keeps visitor log register to record the details of any person entering the college premise.

iii. Restricted Entry

For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall with fencing have been constructed.

iv. Female guard

College also has female guards to keep the interest of girl students. They perform their duties meticulously.

v. Local Police patrol

The local police station officer visits the institute and takes the rounds regularly.

vi. Nearby Hospitals

The institute has a list of hospitals in the nearby areas so that students can visit these hospitals for treatment during health emergency.

vii. Fire safety

The institute has installed fire extinguishers on each floor and has provision for first aid treatment.

viii. Discipline Committee

There is a Discipline Committee in the institution to take care of safety and security of the students. It also keeps an eye on the working of all the employees as well as the activities of the students within the institution. Institute aims at zero tolerance against eve teasing/ragging with wide publicity which is maintained by the Discipline Committee.

ix. Parent teacher meeting

Regular parent-teacher meetings are organized to bring the students -parents and teachers together. Updates are provided about the overall development and performance of the students.

x. Industrial visit

Female students are accompanied by female faculty members during the visits or program me organized outside the college campus.

b. Counselling

Techfest IIT Bombay in association with MCT"s RGIT MESA presented online workshop- on mental health & suicide Prevention organised by a professional counsellor Syjo Davis on 20th September 2020.

c. Common room facilities

for both female and male students are available in the college where the students come in their free time to relax and entertain.

e. Other relevant information**i. Open and transparent system**

Open and transparent system of recruitment and promotion of faculty and staff which is purely based on merit. We currently have 50% of female faculty members in our institution. Female faculty members hold some of the higher administrative and academic positions in the institute.

ii. MCT's RGIT Conducted a Workshop on Self Defense on 13th February 2021 by Prof. Prathamesh Potdar.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NIL

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Provide Web link to:

1. Covid lockdown Food project March- May 2021.

A SOCH social wing of Rajiv Gandhi Institute of Technology in collaboration with Nazareth foundation distributed 53.1 tonnes of total ration to help Adivasi hamlet residing in these areas during covid lockdown. A SOCH initiated an online fundraising campaign Rgit helps. SOCH raised funds of Rs1.7laks+ total number of people helped 18,157.

2. Total number of families provided kits of food grains: 430+

Total number of families provided zomato feeding India kits: 3818+ families.

3. Conducted National Online workshop on “Enabling self-reliant economy through techno-social innovation in a perspective of post COVID19 Rural India” on JUNE 25, 2020 to JUNE 27, 2020.

4. Webinar on Career Guidance For Civil Service Examinations on July 15, 2020.

5. Conducted a webinar on “Awareness Of New Education Policy 2020” On 19th September, 2020”

6. Conducted a webinar on "Scope And Possibility Of Implementing Academic CSR Plans And Policies on 19th September, 2020"

7. MESA Conducted A seminar on Art of Stock market and also Conducted a "Stem Cell Drive" Program in the Institute.

8. IIIE conducted "Mental Health Seminar" on 10th October 2020. The Talk was delivered by Dr. B.S.V Prasad.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Constitutional day celebration**
- **Conducted a webinar on "Awareness Of New Education Policy 2020" On 19th September, 2020,**
- **Covid lockdown Food project March- May 2021.**

A SOCH social wing of Rajiv Gandhi Institute of Technology in collaboration with Nazareth foundation distributed 53.1 tonnes of total ration to help Adivasi hamlet residing in these areas during covid lockdown. A SOCH initiated an online fundraising campaign Rgit helps. SOCH raised funds of Rs1.7lakhs+ total number of people helped 18,157.

Total number of families provided kits of food grains: 430+

Total number of families provided zomato feeding India kits: 3818+ families.

- **Conducted a webinar on "Scope And Possibility Of Implementing Academic CSR Plans And Policies on 19th September, 2020"**
- **Conducted "COVID Awareness Seminar" from 20th April to 1st May 2020.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **ASME and ISHRAE collectively celebrated "Teacher's Day" on 5th September 2020.**
- **Celebrated "Yoga Day" in online mode on 21st June 2020.**
- **Celebrated 72nd Republic Day on 26th January 2021.**
- **Celebrated "Marathi Bhasha din" on 27th February 2021.**

- **Celebrated "Independence Day" on 15th August 2021.**
- **Celebrated "Shiv Swarajya Day" on 6th June 2021.**
- **Constitutional day celebration**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice-

1. **Students mentoring and Counseling for continuous improvement.**

Objective :

1. **Effective Student mentoring system has already been implemented in our college. All the students of the college are coming under this system from the date of joining the college. A complete track of the student activities like Academic, Curricular, Co curricular Extra Curricular achievements, Social activities and the details of Parent Meetings are registered in the system. The Institution conducts mentoring with the following objectives:**
 - **A Mentoring Register has been distributed to all the staffs of the college. Each staff is allocated with 10- 15 students under the mentoring system.**
 - **Faculties will have a meeting with the students periodically and their Academic progress and all his activities are discussed and noted in the register Any discrepancies in the student behavior like Attendance ,etc will be questioned and will be counseled with care The HoD will scrutinize any noted student and advise them for corrective action**

Context :

1. Professional Guidance / Career Advancement / Course work Specific/ Lab specific / total development.

Practice :

1. Mentorship program involves problem solving, doubt clearing and topic teaching. Each mentor has equal number of students. Every month 1 hour are being provided for counseling, doubt clearing and motivating students.

Evidence of Success:

On monitoring the academic module, following were the observations:

1. The overall quality improvement is evident from the high class averages and a large number of students securing good marks. Weak students are identified are counseled with all efforts.

Problems Encountered and Resources Required

As a whole the overall system is well planned and the resources are available in college. There may be problem with the students on their personal issues, which can be solved by proper counseling by the faculty coordinators.

2. Keeping faculty upgrade with contemporary areas of the discipline so as to impart quality education

Objectives of the Practice

The Institute organizes faculty development programs (FDPs), for enhancing and upgrading knowledge of faculty members. Such practices have deep impact on quality enhancement and overall development of faculty as well as students. It positively impacts the academic functioning of the Institute and facilitates the role of teacher as educators and mentors. The Institution conducts FDPs /guest lecturers with the following objectives:

- To upgrade their knowledge and skills**
- To improve their effectiveness as teachers and mentors**

- To promote research work in their field of specialize
- To inculcate values and ethics
- To bring innovation and creativity in teaching learning process
- To develop sensitization towards environment and other social issues

The Context

Theoretical studies are not sufficient for any aspiring engineering mind. Syllabus based experiments/ practical are providing the fundamental exposure to the students. Additional efforts are required to expose about the latest technology as per the industry requirement.

The Practice

AICTE sponsored FDPs on core recent trending area are carried out by the institute by inviting eminent speakers to share the knowledge on recent project.

Evidence of Success

By FDP conduction there observed effective teaching learning, students are actively involved in the teaching learning process. Faculties are working on Grant based Minor research project.. Most of the faculty members of the institute get motivated and they show their willingness to attend and organize FDPs, Seminars, Workshops, Conferences.

Problems Encountered and Resources Required

More resources and infrastructure are required for academic restructuring. New labs have to established which have financial, infrastructural and training challenges however all problems are being managed with due efforts of management and faculty.

Conduction of

events needs expansion of resources and Time is the big challenges in all these activities however with cumulative efforts and team works, all things are managed in stipulated time frame. Crowd management in events is also a challenge, however with mutual

coordination of students, faculty and administrative staff, things are being managed.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute has a broad social vision and shows transparency in all institutional activities and initiatives. Unlike other self-financed institution, the institution has never compromised on rules and regulations of all statutory governing bodies and committees and always showed willingness to take initiatives for social awareness and empowerment activities. The institute is committed to provide high quality technical education and inculcate social values, ethics and other soft skills in the students. The institute has never let 'money' and 'profit' become its priority and always has assisted financially and academically weaker students through providing concessions, FEE waivers or and AMI facility. The institute students and the staff actively participate in all social, environmental and academic initiatives through different forums and platforms.

Our faculty participates and willingly completes NPTEL courses. Students are also encouraged to participate and complete NPTEL courses. Students who successfully pass the course from EXTC department they were exempted from midterm test II. Our faculty members participated and completed universal human values (UHV) courses offered by AICTE.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the institution is affiliated to Mumbai University, we follow the academic calendar of Mumbai University.

1. Planning :-

Before the commencement of every semester Principal organises a meeting with academic council, consisting of all Head of Departments, senior faculties, Student council staff in-charges to develop institute academic calendar. While preparing academic calendar various activities like midterm test, technical festival, cultural festival is planned for academic year. Academic is given top most priority. Academic calendar is displayed for students and staffs well in advance. Based on academic calendar and time table every teaching faculty prepares a teaching plan for their respective subjects in academic diary. Academic diary contains all the information regarding student, staff and subject like time table, syllabus, planning, monitoring, student attendance, student performance, etc. Content beyond the syllabus is incorporated in subjects. One extra lecture is scheduled per week apart from scheduled lectures for some subjects and accordingly it is reflected in time table. Additional practical are scheduled for most of the subjects.

2. Implementation :-

Every faculty follows the teaching plan as per the institute academic calendar.

For effective implementation of teaching, learning process involves different methodology like use of ICT, NPTEL video lecture, Expert video lecture, seminar, workshop, industrial visit. Staff members also prepare subject note, questions bank, lab manual so that learner will be more comfortable with subject. In case faculty is on leave he/she will adjust their teaching load with other faculty and will be compensated or additional lecture may be engaged for successful completion of syllabus.

3. Monitoring :-

Student performance is continuously observed by class advisor and periodically ensured by Head of Department and Principal. Poor performance and attendance of the students is reported to the parents of the respective students via SMS or letter. Review meetings are held in mid of semester. Attendance is displayed three times a semester and Mid-term Exam performance is displayed twice a semester

4. Train the Trainer Policy:-

Faculties are encouraged to participate in STTP/FDP/WORKSHOP/ SEMINARS and NPTEL courses, either in the institute or in others institute.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

While preparing academic calendar various activities like midterm test, technical festival, cultural festival is planned for academic year. Academic calendar is displayed for students and staffs well in advance. Based on academic calendar and time table every teaching faculty prepares a teaching plan for their respective subjects in academic diary. Academic diary contains all the information regarding student, staff and subject like time table, syllabus, planning, monitoring, student attendance, student performance

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end semester examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests. After evaluation of internal tests, the answer sheets are shown to the students

for any grievances. The grievances of the students are considered and investigated at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results and the moderation of the question papers. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, self-learning initiative, conceptual understanding, punctuality and attendance

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**05**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****16**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**1300**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution has established a universal human values (UHV) cell. Faculty mebers are asked to take up the programmes on UHV

required by AICTE. The syllabus content of UHV is asked to be taught in semester as content beyond syllabus. At the first year level UHV contents are taught during the induction programme. Professional Communication ethics as a compulsory course is taught in semester V of BE to all courses. Environment and sustainability course offered as an elective in the eighth semester.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

248

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

537

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

166

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

RGIT conduct programs for advance & slow learners, extra lectures and soft skill sessions are organized for slow learners. Advanced learner students are allowed to interact with alumni for getting help for the activities like project competition and paper presentation and encourage them to participate in Hackathon.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2070	95

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute has 25 plus students professional organization. Under these various workshops, seminars and other technical activities are conducted on regular basis. Students participate in Coding Competition like Hackathon. Students of all programmes are complete their intrenship in the industry. They develop Mini Projects / Major projects and used advanced tools and technologies.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institutes encourage staff members used ICT tools in the teaching to make teaching interesting and interactive, the faculty members have been using the ICT tools such as Digital Pen & Pad, Google Blogs, Simulation Models, LCD Projector, Audio video Presentations .

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

95

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1421

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As a Continuous Internal Assessment (CIA) in considerable improvement in Examination Management System (EMS) of the Institution. The Institute follows Continuous Internal Assessment as it strengthens the effectiveness of both teaching and learning processes also encourages the understanding of teaching as a developmental process that evolves over a period. Continuous assessment involves keeping records on the students continuously and systematically considering the periodic performances of students in academic activities such as assignments, quizzes, projects. To meet the Continuous Internal Assessment process, the evaluation of every course is divided into two components, Internal and External with the weightage of 20% and 80 % respectively. The External component is the end-term examination of the courses while the internal component includes Quizzes, Assignment Submission, Term work, Laboratory work.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Institute has student grievance redressal cell to deal the examination related issues in the time-bound and efficient ways.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- At the initial stage, the Course Outcomes (CO's) for each course are defined based on the Program Outcome (PO's) and other requirements. At the end of each course, the COs needs to be assessed and evaluated, to check whether it has been attained or not.

- Assessment is one or more processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of program educational objectives and program Outcomes.

- Attainment is the action or fact of achieving a standard result towards accomplishment of desired goals. Primarily attainment is the standard of academic attainment as observed by test or examination result. Attainment of the COs can be measured directly and indirectly.

- Direct attainment basically displays the student's knowledge and skills from their performance. It can be determined from the performance of the students in all the relevant assessment instruments - like internal assessments, assignments, lab experiments and final university examination. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning.

- Indirect methods such as surveys and interviews ask the stakeholders to reflect on student's learning. They assess opinions or thoughts about the graduate's knowledge or skills.

- Indirect measures can provide information about graduate's perception of their learning and how this learning is valued by different stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Calculate the attainment level of CO by direct and indirect assessment methods (student performance/ surveys)
- With knowledge of attainment level of CO determine the attainment level of the PO satisfied for the related CO in the given course in terms of correlation levels [1: slight(low) , 2: Moderate (medium) , and 3: substantial(high)]
- Calculate the average attainment of PO_n in percentage and enter the correlation level in CO-PO Matrix based on the target

[PO_n= attainment level-1: 40-49%,

PO_n= attainment level-2: 50-59% ,

PO_n= attainment level-3: 60%and above]

- PO attainment calculation with CO-PO matrix table for the course.
- Similar procedure is to be followed to calculate the attainment level of PSOs by preparing CO-PSO matrix for the course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**568**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mctrigit.ac.in/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.10

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides**7**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****1**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an Ecosystem for Innovations including Incubation Center and other initiatives for creation and Transfer of knowledge. RGIT has signed MOUs with different organization to provide the information on entrepreneurship to the student and faculty. The academic and research expertise of the RGIT continually contribute to the Innovation Ecosystem through breakthrough solutions and suggestion for solving critical problems, and motivating students to become Entrepreneur. An Incubation Center is established in RGIT campus to inculcate the idea of Entrepreneurship and Start up in student.

The details are as under:

1. Promoting Innovation: The College has created an Innovation cell & Entrepreneurship cell and for promoting innovation & entrepreneurship activities. The formation of these is as per the guidelines of MHRD & AICTE. Students are encouraged to present their innovative working project models & products through annual project contest "ICARUS". The contest witnesses the participation of most projects across all the departments as well as different college. Few the outstanding project ideas are identified for commercial product development or submission to agencies for research funding.

2. Excellences Center: The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. Our center have helped our students to develop necessary skills & develop innovative projects in various domains.

3. Research infrastructure: The College has a Research Cell to motivate the faculty members to write research projects and submit it to various supporting agencies like AICTE. R n D Cell also helps to create research culture among faculty members and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****2**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****47**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****15**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively UBA and Soch. Through these units, the college undertakes various extension activities in the neighbourhood community. UBA organizes a residential camp in nearby adopted village and several activities were carried out by volunteers addressing social issues which include beach cleanliness , tree plantation , old age home visit, Women empowerment, National Integrity, Blood donation camp, Health check up camp. The UBA unit of the college organizes various extension activities as tree plantation, Road safety, Swachhta Abhiyan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3000

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has facilities for teaching learning in terms of classrooms, laboratories, computing equipments.. Each departments has adequate numbers of classrooms equiped with LCD projectors, Computers and other experimental equipments are available in the laboratories. Internet facility is available in the laboratories, staff cabin and in few classrooms. Well equiped Seminar hall for organizing seminar, workshop and guest Lectures. Central Library with computing facility,internet and SOUL Software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural and sports activities are organized in the auditorium and in the ground of the Institution. Among the indoor games, the students enjoy playing carrom, table tennis and chess. In outdoor games students play Basketball, Volleyball and cricket. Institute celebrated YOGA day every year and organizes YOGA for all the teaching and non-teaching staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)

355 . 31

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is upgraded as per the guidelines of syllabus issued by University of Mumbai. Library is fully automated through "SOUL" software with RFID. Digital Library facility is available and provided various e-Book, e- Journals, digital database, CD and videos.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****3.08**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****10**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Considering the importance of current technology in education, the institute has implemented IT infrastructure. The Institute has Internet management servers for providing internet services in tyhe campus with speed of 80 Mbps. Wi-Fi facility is available in some places in the campus. During the lockdown due to Covid pandemic, classes were held on-line for students across all programmes. RGIT IT infrastructure is able to conduct online classes through G-suite during this period.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**550**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****27.29**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has certain systems and procedure for maintaining and utilizing physical, academic and support facilities. The maintenance of physical facilities of the

Institute like classrooms, seminar libraries, computers, projectors are done at the level of concerned heads. For the small-scale maintenance works they are entitled to use the office contingency fund. For the maintenance of the laboratories the Institute university provides fund to the departments. The large-scale maintenance work is done at the management level. The various support facilities like sports, yoga, cultural activities, counselling are maintained by various committee formed by the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

596

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
80	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
387	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

172

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute has given high importance to the student's council, their suggestion and recommendation for overall growth of students in terms of academics as well as extracurricular activities.

Every year elections for student council formation for posts like President General Secretary, cultural secretary, sports, treasurer, marketing and technical secretary are being conducted via multiple level of interviews and the committee head are supported by various student co-coordinators to implement various sports, cultural and technical events in the institute or represent the institute in various events at university, state level, national and international level competitions.

President lead all meetings, give assistance, guidance, and praise, act as a facilitator during discussion, maintain frequent contact with faculty and administration, work with advisor on all planning, participate in student council sponsored activities/events.

Vice President work closely with President, assume President's duties when needed, work with President and Treasurer in preparing calendar and budget, assist the President in

preparing meeting agendas. Treasurer oversees council expenses and revenues, maintain an accurate and detailed financial record, give monetary advice to the council. Secretary keep an account of minutes at every meeting, keep an accurate account of attendance at every meeting, maintain contact information for people who work with the council.

The events are planned well in advance taking into consideration the academic calendar. The student council guided by their respective staff convener is responsible for smooth conduction of the event.

Budget is decided for all the events with financial support from the institute as well as sponsorship to improve the event capability and quality every year. The suggestions and recommendations provided by student council are always considered for continuous improvement.

Apart from the institute level committee there are various departmental committees to implement various activities at department level. Events are always concluded with felicitation of winning candidate and vote of thanks.

The institute is always progressive towards growth of students and overall development of individual so that similar skills can be utilized and groomed further in higher studies or industry.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has a registered Alumni Association for building strong bond between alumni and present students. The alumni give support to the students through interaction, financial funding, guidance and placement. The association also provides opportunities for interaction between past present graduates and faculty of the college. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To initiate and develop programs for the benefit of the alumni.
- To assist and supporting the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
- To organize and co ordinate reunion activities of the Alumni.

The student alumni have always responded positively by contributing to the growth of the institute by sharing their experiences with everyone during the alumni meet conducted. They have provided appropriate references for placement of students in various organizations. Their feedback has been most significant improvement of

teaching learning process and has helped students grow in terms of personality and technical growth. The institute has acted positively to conduct various activities on hardware and software application and also soft skill programs to enhance the student quality. Alumni have encouraged the students by providing career guidance in both academic and extracurricular fields to the public at large and creating opportunity for transfer of technology/ knowledge amongst the members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

All modern teaching tools are used for classroom teaching. RGIT strive to prepare students as per the corporate requirements and uses technology extensively to disseminate knowledge, which is coupled with dynamic teaching pedagogy .RGIT have a pool of faculty consisting of core experienced.. RGIT considered to actively engage in the development and implementation of quality benchmarks. Therefore to sustain its standards in education RGIT has established the Internal Quality Assurance Cell (IQAC) to institutionalize the process of quality enhancement and sustenance to quality standard.

The Principal is solely responsible for all-round development of the institution, maintaining discipline among the faculty, staff and students, along with academic, general and financial administration. Institute is having Administrative Manual stating policies of recruitment and selection, service rules, leave rules, administrative procedures including redressal of

grievances etc. The performance appraisal of teaching staff along with feedback by the students is collected; analyzed and remedial measures are initiated to improve the overall performance.

Use modern techniques for ensuring continuous improvement in teaching and learning process. Focus on Industry - Institute Interface through signing of MOU with industries for practical exposure to students and insisting internship for students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute is having decentralized governance system with adequate autonomy for all the stakeholders helping better inter relationships among all departments and sections. Vice Principal has given responsibility of preparation of Academic Calendar for which he calls meeting of the Academic Council and Time Table Coordination Committee. Vice Principal invites choice of the subjects from the faculties and then decides the subject allotment as per their preference. After finalization of the Time Table it is circulated amongst the faculties for preparation of their individual teaching plan. Principal checking effectiveness of the teaching plan every after 30 days monitoring the Academic Diary from the faculties. In case of any deviations, faculty has to give explanation and corrective plan to ensure adherence of the academic syllabus. The governing body constituted various committees for effective management of the day to day affairs of the institute. These committees have been empowered to take appropriate decisions for the benefits of the students and the institute. For conducting internal exams Internal Exam Committee is formed, for University exams separate committees are formed for Online and written exam consisting of faculties and non-teaching members of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development: Updated syllabus initiations were taken at the university level and demand and supply admission in various programs studied, planned to introduce new branch {AI & DS}.

Teaching and Learning: During COVID-19 pandemic various innovative strategies of Teaching and learning using Collaborative Approach like Blended Learning, Learning Management System (Google Classroom), are introduced as part of curriculum transaction strategies. More emphasis given on Online teaching and learning methods using various electronic, social media and ICT tools.

Industry Interaction / Collaboration: MoU with industries and academic institutions are made and there is significant improvement in internship in online mode during pandemic. Institute have collaborated with Coursera (massive open online course provider), many faculty members and students have completed various certified diversified courses.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has a well-defined internal organizational

structure for decision making and their effectiveness. Organization structure of the institute is allied with governing body, administrative setup and functions of various bodies is in place. Functioning of the institution is ensured through various rules and procedures.

- Monitor academic and other related activities of the institute.
- Monitor students' performance and faculty development programs.
- Approving the annual budget of the Institute.
- Income & expenditure accounts for the Institute on annually.
- Approve any increase/reduction of intake, courses as per AICTE/UGC guidelines.
- Review and approval of performance appraisal of faculty and non-teaching staff.

Grievance Redressal Mechanism:

Various grievance redressal committees are formed in the institute which includes, Anti-Ragging Committee, Women Development Committee, Student Grievance Committee, and Exam Grievance Committee etc. which are formed to resolve grievances.

Recruitment

Based on teaching workload, requirement of the number of faculty required is given to the Principal. In case of shortage, an advertisement is given in the leading local newspapers. As per the guidelines and norms of Mumbai University, AICTE, interviews of the shortlisted candidates are conducted by the members of the Local Selection Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

E. None of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution supports for the welfare of the teaching and non-teaching staff thereby enhances professional development in following ways:

Offering financial support by encouraging faculty members to participate in FDPs,

Seminars/workshops/conferences/ symposia, presenting paper at national & international seminars/Conferences along with granting of on duty leave, publication of research papers. Faculty is encouraged to take various university assignments such as CAP examiners VIVA expert, member of flying squad/selection committee, external supervisor, Paper setter, Examiner, Resource Person for various programs etc. Faculty members are encouraged to associate with State, National and International professional bodies like IEEE,IIIE ,IETE, CII etc.

All non-teaching members are given institute uniforms, healthy work

Environment in the institute, maternity leave for female staff, granting of compensatory off of non-teaching staff when they work on holidays, reimbursement of conveyance expenses if they use their personal vehicle for institute work. Institute has provided safe drinking water, proper parking facility, specialized security and guards are engaged by the institute at

the premises for safety and security of the employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institute has well defined Performance Appraisal system for teaching and non-teaching staff members.

The Performance Appraisal Form for teaching staff includes 4 parameters, based on which performance is

evaluated:

- Syllabus Coverage
- Teaching Learning and Evaluation related activities:
- Overall performance parameters
- Self-Appraisal

Following points are included for the teaching learning evaluation.

- University result of the course/s you conducted (Average of all courses)
- Additional input to students
- Seminars/FDP/STTP organized and participated
- Research & consultancy projects undertaken/conducted
- Books/Articles written & published
- Case studies read/developed
- Punctuality in conduct of lectures

In Overall performance parameters, following points are included for the evaluation

- Quality of Teaching
- Subject Knowledge

In Self-appraisal following points are included for the evaluation

1.Strengths

2.Weaknesses

3.Plan to overcome weaknesses

4.Future plans and requirements for better performance

Based on this self-appraisal and the evaluation, performance indicator is calculated. The existing appraisal system provides an opportunity to map / assess self-SWOC analysis and self-development to the teaching and non-teaching staff.

General guidelines are also provided on the last page of the performance appraisal form which will help both the appraiser

and appraise to fill the form and submit for review of management

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution regularly conducts rigorous internal and external financial audits every year in order to verify compliance with respect to rules, regulations, and standard operating procedures and to evaluate the adequacy of internal control systems and management of funds. Internal audits are conducted by the Accounts Department at institute. Institute Budget is sanctioned by the management which gives directions for utilization of financial resources. Institute uses 'Tally' financial software for maintaining quantitative financial records and legitimate proofs of income and expenditures are maintained appropriately. In case of the expenses which are not pre budgeted but are necessary to be done, prior permission from the appropriate authorities is taken well in advance before making such expenses.

Before submitting the final report to the management, Internal Auditor from head office periodically visits the institute every year to check and investigates all the records along with proofs.

External Audit by Qualified Chartered Accountants is conducted every year to verify whether the Books of Accounts are prepared as per statutory requirement and complies with legal requirements. Methodology of audit: Vouching of all bank and cash transactions, Till date institute has maintained its record of not receiving any query from the external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Availability of fund is essential for running day to day operations of the organization, but at the same time it is very important to utilize the funds in most effective manner.. Our major source of income is tuition fees and student scholarships receipts from state government. Major expenditure consists of payments made on account of Educational / Academic related services, salary to employees of the institute, seminar fees, training and placement expenses of students, staff training and faculty development programs, contribution to research activities (Faculty participation in research conferences and case studies conducted by other institutes). Administrative and general expenses such as office expenses, water supply and testing charges, electricity charges, repairs and maintenance of movable and immovable assets are done to ensure smooth functioning of the institute. Student welfare expenses are also done for various student activities such as student participation in conferences, sports and cultural events etc.

Majority of the income is spent on salary and up-gradation of

institution professors and non-teaching employees also. To upgrade the students, professors and employees various programs such as guest lectures, seminars, discussions are organized and they are also encouraged to participate in different institution, research work, seminars and other developmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Started giving awards to the students professional bodies.

Established CCTV camera in the college premises and covered complete campus.

Established and implemented a COVID19 protocol towards the safety in the premises.

Online feedback system to take the endsemester feedback is established.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a. Safety and security

i. CCTV Camera

24 hours CCTV surveillance is maintained in the college. It helps to keep a check on antisocial activities. Students wear identity cards at all times to ensure their identity.

ii. Visitor register

The institute keeps visitor log register to record the details of any person entering the college premise.

iii. Restricted Entry

For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall with fencing have been constructed.

iv. Female guard

College also has female guards to keep the interest of girl students. They perform their duties meticulously.

v. Local Police patrol

The local police station officer visits the institute and takes the rounds regularly.

vi. Nearby Hospitals

The institute has a list of hospitals in the nearby areas so that students can visit these hospitals for treatment during health emergency.

vii. Fire safety

The institute has installed fire extinguishers on each floor and has provision for first aid treatment.

viii. Discipline Committee

There is a Discipline Committee in the institution to take care of safety and security of the students. It also keeps an eye on the working of all the employees as well as the activities of the students within the institution. Institute aims at zero tolerance against eve teasing/ragging with wide publicity which is maintained by the Discipline Committee.

ix. Parent teacher meeting

Regular parent-teacher meetings are organized to bring the students -parents and teachers together. Updates are provided about the overall development and performance of the students.

x. Industrial visit

Female students are accompanied by female faculty members during the visits or program me organized outside the college campus.

b. Counselling

Techfest IIT Bombay in association with MCT's RGIT MESA presented online workshop- on mental health & suicide Prevention organised by a professional counsellor Syjo Davis on 20th September 2020.

c. Common room facilities

for both female and male students are available in the college where the students come in their free time to relax and entertain.

e. Other relevant information

i. Open and transparent system

Open and transparent system of recruitment and promotion of faculty and staff which is purely based on merit. We currently have 50% of female faculty members in our institution. Female faculty members hold some of the higher administrative and academic positions in the institute.

ii. MCT's RGIT Conducted a Workshop on Self Defense on 13th February 2021 by Prof. Prathamesh Potdar.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NIL

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

E. None of the above

campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	D. Any 1 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Provide Web link to:**1. Covid lockdown Food project March- May 2021.**

A SOCH social wing of Rajiv Gandhi Institute of Technology in collaboration with Nazareth foundation distributed 53.1 tonnes of total ration to help Adivasi hamlet residing in these areas during covid lockdown. A SOCH initiated an online fundraising campaign Rgit helps. SOCH raised funds of Rs1.7lakhs+ total number of people helped 18,157.

2. Total number of families provided kits of food grains: 430+

Total number of families provided zomato feeding India kits: 3818+ families.

3. Conducted National Online workshop on "Enabling self-reliant economy through techno-social innovation in a perspective of post COVID19 Rural India" on JUNE 25, 2020 to JUNE 27, 2020.**4. Webinar on Career Guidance For Civil Service Examinations on July 15, 2020.****5. Conducted a webinar on "Awareness Of New Education Policy 2020" On 19th September, 2020"****6. Conducted a webinar on "Scope And Possibility Of Implementing Academic CSR Plans And Policies on 19th September, 2020"****7. MESA Conducted A seminar on Art of Stock market and also Conducted a "Stem Cell Drive" Program in the Institute.****8. IIIE conducted "Mental Health Seminar" on 10th October 2020. The Talk was delivered by Dr. B.S.V Prasad.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional

obligations: values, rights, duties and responsibilities of citizens

- **Constitutional day celebration**
- **Conducted a webinar on "Awareness Of New Education Policy 2020" On 19th September, 2020,**
- **Covid lockdown Food project March- May 2021.**

A SOCH social wing of Rajiv Gandhi Institute of Technology in collaboration with Nazareth foundation distributed 53.1 tonnes of total ration to help Adivasi hamlet residing in these areas during covid lockdown. A SOCH initiated an online fundraising campaign Rgit helps. SOCH raised funds of Rs1.7lakhs+ total number of people helped 18,157.

Total number of families provided kits of food grains: 430+

Total number of families provided zomato feeding India kits: 3818+ families.

- **Conducted a webinar on "Scope And Possibility Of Implementing Academic CSR Plans And Policies on 19th September, 2020"**
- **Conducted "COVID Awareness Seminar" from 20th April to 1st May 2020.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

C. Any 2 of the above

teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **ASME and ISHRAE collectively celebrated "Teacher's Day" on 5th September 2020.**
- **Celebrated "Yoga Day" in online mode on 21st June 2020.**
- **Celebrated 72nd Republic Day on 26th January 2021.**
- **Celebrated "Marathi Bhasha din" on 27th February 2021.**
- **Celebrated "Independence Day" on 15th August 2021.**
- **Celebrated "Shiv Swarajya Day" on 6th June 2021.**
- **Constitutional day celebration**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice-

1. Students mentoring and Counseling for continuous improvement.

Objective :

1. Effective Student mentoring system has already been implemented in our college. All the students of the college are coming under this system from the date of joining the college. A complete track of the student activities like Academic, Curricular, Co curricular Extra Curricular achievements, Social activities and the details of Parent Meetings are registered in the system. The Institution conducts mentoring with the following objectives:
 - A Mentoring Register has been distributed to all the staffs of the college. Each staff is allocated with 10-15 students under the mentoring system.
 - Faculties will have a meeting with the students periodically and their Academic progress and all his activities are discussed and noted in the register Any discrepancies in the student behavior like Attendance ,etc will be questioned and will be counseled with care The HoD will scrutinize any noted student and advise them for corrective action

Context :

1. Professional Guidance / Career Advancement / Course work Specific/ Lab specific / total development.

Practice :

1. Mentorship program involves problem solving, doubt clearing and topic teaching. Each mentor has equal number of students. Every month 1 hour are being provided for counseling, doubt clearing and motivating students.

Evidence of Success:

On monitoring the academic module, following were the observations:

1. The overall quality improvement is evident from the high class averages and a large number of students securing good marks. Weak students are identified and counseled with all efforts.

Problems Encountered and Resources Required

As a whole the overall system is well planned and the resources are available in college. There may be problem with the students on their personal issues, which can be solved by proper counseling by the faculty coordinators.

2. Keeping faculty upgrade with contemporary areas of the discipline so as to impart quality education

Objectives of the Practice

The Institute organizes faculty development programs (FDPs), for enhancing and upgrading knowledge of faculty members. Such practices have deep impact on quality enhancement and overall development of faculty as well as students. It positively impacts the academic functioning of the Institute and facilitates the role of teacher as educators and mentors. The Institution conducts FDPs /guest lecturers with the following objectives:

- To upgrade their knowledge and skills
- To improve their effectiveness as teachers and mentors
- To promote research work in their field of specialize
- To inculcate values and ethics
- To bring innovation and creativity in teaching learning process
- To develop sensitization towards environment and other social issues

The Context

Theoretical studies are not sufficient for any aspiring engineering mind. Syllabus based experiments/ practical are providing the fundamental exposure to the students. Additional efforts are required to expose about the latest technology as per the industry requirement.

The Practice

AICTE sponsored FDPs on core recent trending area are carried out by the institute by inviting eminent speakers to share the knowledge on recent project.

Evidence of Success

By FDP conduction there observed effective teaching learning, students are actively involved in the teaching learning process. Faculties are working on Grant based Minor research project.. Most of the faculty members of the institute get motivated and they show their willingness to attend and organize FDPs, Seminars, Workshops, Conferences.

Problems Encountered and Resources Required

More resources and infrastructure are required for academic restructuring. New labs have to be established which have financial, infrastructural and training challenges however all problems are being managed with due efforts of management and faculty. Conduction of

events needs expansion of resources and Time is the big challenges in all these activities however with cumulative efforts and team works, all things are managed in stipulated time frame. Crowd management in events is also a challenge, however with mutual coordination of students, faculty and administrative staff, things are being managed.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute has a broad social vision and shows transparency in all institutional activities and initiatives. Unlike other self-financed institution, the institution has never compromised on rules and regulations of all statutory governing bodies and committees and always showed willingness to take initiatives for social awareness and empowerment activities. The institute is committed to provide high quality technical education and inculcate social values, ethics and other soft skills in the students. The institute has never let 'money' and 'profit' become its priority and always has assisted financially and academically weaker students through providing concessions, FEE waivers or and AMI facility. The institute students and the staff actively participate in all social, environmental and academic initiatives through different forums and platforms.

Our faculty participates and willingly completes NPTEL courses. Students are also encouraged to participate and complete NPTEL courses. Students who successfully pass the course from EXTC department they were exempted from midterm test II. Our faculty members participated and completed universal human values (UHV) courses offered by AICTE.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

NBA SAR for Computer Engineering, Electronic and Telecommunication and Information Technology to be submitted accordingly the activities related to NBA work shall be taken up.