



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Rajiv Gandhi Institute of Technology

• Name of the Head of the institution **Dr. Sanjay Umakant Bokade**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **02226707027**

• Mobile no **9224496649**

• Registered e-mail **principal.rgit@mctrigit.ac.in**

• Alternate e-mail **sanjay.bokade@mctrigit.ac.in**

• Address **Rajiv Gandhi Institute of Technology, Juhu Versova Link Road, Andheri West Mumbai**

• City/Town **Mumbai**

• State/UT **Maharashtra**

• Pin Code **400053**

2.Institutional status

• Affiliated /Constituent **Affiliated**

• Type of Institution **Co-education**

• Location **Urban**

• Financial Status

Self-financing

• Name of the Affiliating University

University of Mumbai

• Name of the IQAC Coordinator

Dr.Sunil Wankahde

• Phone No.

09819083981

• Alternate phone No.

02226707028

• Mobile

09819083981

• IQAC e-mail address

sunil.wankhade@mctrigit.ac.in

• Alternate Email address

sunil.wankhade@mctrigit.ac.in**3.Website address (Web link of the AQAR (Previous Academic Year)**<https://www.mctrigit.ac.in/aqar>**4.Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.mctrigit.ac.in/ files/ugd/b20cba_4b0b7d313e3e4f8a945a3d76078a898f.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.49	2019	28/03/2019	27/03/2024

6.Date of Establishment of IQAC**19/01/2017****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Recommended to upgrade the existing internet bandwidth of 150 Mbps. • Laboratories are well equipped with latest configuration computer systems and peripheral devices. • Turnitin antiplagiarism software was made available to undergraduate students along with PG students and research scholars for plagiarism check of their research paper and project report. • Entire college campus is under CCTV camera surveillance. • Classrooms are equipped with Smart boards, interactive boards and LCD projector.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Recommended continuation of subscription of IEEE, ASME, IITB-Library user and NDLI Library user.	Subscription renewed for IEEE, ASME, IITB-Library user and NDLI Library user.
Recommended Wi Fi facility to HOD cabin and adjacent laboratories.	Wi Fi facility to HOD cabin and adjacent laboratories is available.
Planned to establish Institution's Innovation Council (IIC) in the institute.	IIC established and functional with various activities.

13.Whether the AQAR was placed before No

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	Rajiv Gandhi Institute of Technology
• Name of the Head of the institution	Dr. Sanjay Umakant Bokade
• Designation	Principal
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• Phone no./Alternate phone no.	02226707027
• Mobile no	9224496649
• Registered e-mail	principal.rgit@mctrgit.ac.in
• Alternate e-mail	sanjay.bokade@mctrgit.ac.in
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• State/UT	Maharashtra
• Pin Code	400053
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• Name of the IQAC Coordinator	Dr.Sunil Wankahde				
• Phone No.	09819083981				
• Alternate phone No.	02226707028				
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• IQAC e-mail address	sunil.wankhade@mctrigit.ac.in				
• Alternate Email address	sunil.wankhade@mctrigit.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.mctrigit.ac.in/aqar				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mctrigit.ac.in/files/ugd/b20cba_4b0b7d313e3e4f8a945a3d76078a898f.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.49	2019	28/03/2019	27/03/2024
6.Date of Establishment of IQAC			19/01/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	Nil	Nil	Nil	Nil	
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9.No. of IQAC meetings held during the year			05		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?		
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If yes, mention the amount		
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Planned to establish Institution's Innovation Council (IIC) in the institute.	IIC established and functional with various activities.	
13. Whether the AQAR was placed before statutory body?	No	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022 - 2023	14/02/2024

15. Multidisciplinary / interdisciplinary

Institution's Innovation Council (IIC) is involved in promoting and engaging large number of faculty and students in various innovation and entrepreneurship related activities such as ideation, Problem solving, Design Thinking, IPR, project handling and management, Employability and soft skills development, etc. Various professional bodies of the institute are organising collaborative learning activities like project competitions, Hackathon, expert lectures, workshops, etc. to enhance students collaborative learning and overall development. To fulfil the objectives of NEP, our institute has clear plan for incorporating the features of NEP 2020. In order to have an awareness on NEP 2020 and its implementation, IQAC of the institute has organised one-day workshop.

16. Academic bank of credits (ABC):

In accordance with the provisions in the National Education Policy 2020 (NEP 2020) regarding introduction of the Academic Bank of Credit (ABC). Our Institute students had registered and deposited academic related information on the portal developed by University of Mumbai. ABC will allow students of undergraduate degree courses to exit the course and enter within a stipulated period. Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the Commission from time to time.

<https://www.abc.gov.in>: A portal has been launched, with the aim that HEI & Students can register in this portal. Students will be allowed to earn credits through various HEIs registered under this scheme and courses offered under National schemes.

Implementation of the ABC scheme will be effected as per the orders of University of Mumbai.
17.Skill development:
Institution's Innovation Council (IIC) of Rajiv Gandhi Institute of Technology providing continuous support and contribution towards building the innovation and entrepreneurship culture development in the students. The NEP 2020 envisioned for the holistic development of youth with emphasis on skill development as the main factor to make mission 'Self Reliant India'. Skill development initiatives for youth in health, agriculture, electronics etc. Our College future plan will be to adapt skill development policy in youths and students of rural and tribal areas under the Unnat Bharat Abhiyan (UBA).
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
India's diversified culture is exhibited by the students through well organised programs at the institute, like celebration of; Onam festival, Navratri festival, Ganapati festival, etc The linkages between education and culture will be carried out through various online platforms and will be extended to provide teachers & students with rich set of assistive tools for monitoring progress of learners. In our institute we have Universal Human Values (UHV) cell to build up Indian culture in the students.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
In pursuance to the curriculum of University profile and with the introduction of various department level professional electives and Institute level elective subjects, technical skills get embedded in the students so as to get employable in industries. Students are also guided by the faculty members for competitive examination and pursue higher education in India and abroad. Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices to reflect the achievement of high-order learning. Students seeking newer skills to propel their careers further. Institute is facilitating the OBE syllabus as per the University curriculum.
20.Distance education/online education:
NEP emphasizes on integrating technology at all levels in the field of education. National Educational technology forum (NETF) provide a forum for the free exchange of ideas on the use of

technology to improve learning, assessment, planning, administration etc., and its emphasis on creativity and innovation at all levels of education and also proposes the induction of new-age technologies such as online learning platforms. Institute will develop resources to promote distance learning and online learning for students.

Extended Profile

1.Programme

1.1

12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2097

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

216

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

533

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

101

Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	106
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	504.62
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	566
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery strictly in adherence to the academic calendar through a well planned and documented process.

- 1. Students and staff have access to the academic calendar well in advance.**
- 2. Academic load distribution among the faculty members is mostly based on his or her educational specialisation and also after understanding their subject choices.**
- 3. Before the start of academic session, students are asked to provide their choices for Department level electives and Institute level electives.**
- 4. Time table is prepared and circulated amongst the student**

well before the start of the session.

5. Every teaching faculty sets a teaching plan for each of their subjects in the academic diary based on the academic calendar and timetable.
6. Hon. Principal conducts staff meeting with all the staff members of the institute before the start of the session to review academic preparedness.
7. Hon. Principal conducts academic revival meetings with the HOD's at regular interval.
8. Head of the department conducts academic review meetings with the faculty members at regular time intervals. Minutes of meeting and action taken report is maintained.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to the University of Mumbai; we follow the academic calendar of Mumbai University and in line with University academic calendar our institute prepare the academic calendar with which Continuous Internal Evaluation will be performed with following methods.

1. Theory Evaluation: - For evaluating theory subjects two internal assessment tests are conducted as per academic calendar and within week assessment results for every subject will be shown to every student by respective subject teacher and combine result is displayed on notice board and communicated to the parents.

2. Experiments Evaluation: - Experiment evaluation is performed during practical hours by observing whether students have performed practical or not and by asking questions and accordingly grade/marks will be awarded for every experiment.

3. Project/Mini Project Evaluation: - Project group students will meet the respective guide every week and guide will evaluate every student by asking the question and amount of assign work completion. During semester twice project review will be conducted by appointing internal faculty as an expert for every group and expert will evaluate every student.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

55

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2422

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution has established a universal human values (UHV) cell. Faculty members are asked to take up the programmes on UHV required by AICTE. The syllabus content of UHV is asked to be taught in semester as content beyond syllabus. At the first year level UHV contents are taught during the induction programme. Professional Communication ethics as a compulsory course is taught in semester V of BE to all courses. Environment and sustainability course offered as an elective in the eighth semester.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

178

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

374

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

133

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in two ways at the time of the commencement of the classes. Students enrolled in various disciplines are identified as slow and advanced learners based on their HSC marks and from the term test conducted by each department. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners.

Strategies adopted for slow learners.

1. Remedial Classes are conducted
2. Group Study System is also encouraged with the help of the advanced learners.
3. Academic and personal counselling is given.
4. Provision of simple and standard lecture notes/course materials.

Strategies for the advanced learners

1. Advanced learners are encouraged to enrol in MOOC Courses – Swayam, NPTEL.
2. Provision of additional learning and reference material.
3. Participation by the students in the in-house competitions such as Debate, Group Discussion, Problem Solving – Decision Making Exercises and Quiz Programmes are also encouraged.
4. Bright students are motivated to participate in extracurricular activities, exhibitions and cultural competitions.

5. Students, who secured Ranks in the University Examination, are honoured with academic excellence certificates and Medals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2097	101

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We believe in the adoption of student's centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Teamwork, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, Industrial visit& guest lectures. Specifically, the student's centric methodology includes.

1. Experiential Learning: Project work is organized in two phases (two semester) a) Mini project b) Major Projects, Participation in competition at various level, Industrial Visits & Guest Lecture.

2. Participated Learning:Team work, Debates & Group work

3. Problem solving Methodology: Case studies, Analysis and Reasoning, Discussion, Quizzes & Research Activities

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has been focusing on using ICT enabled tools to enhance Teaching Learning. The teachers had already been using LCDs for lectures before. Online teaching using LMSs like Google Classrooms and online assessment methods were the focus of several training sessions conducted by the College. Google Classrooms was the platform used to upload all the content and lecture recordings. It is recommended that teachers use E Content in their teaching. Each teacher employs Google Classroom to teach a subject. All students now have access to the teaching learning process at any time.

The Instructional Media Centre creates and records modules on significant topics, which are then shared with students online. Teachers have been able to use ICT in their classrooms to create a student-centered learning approach, in addition to keeping up with students' digital and virtual worlds.

Using E-mails, WhatsApp groups, online meeting platforms and Google classrooms we communicate, provide material and syllabus information, announce tests, upload assignments, present presentations, mentor questions, and share information.

Anti-Plagiarism software is utilized to authenticate the thesis submitted by scholars. Anti-Plagiarism software-Turnitin is used to authenticate the Mini-Project, Major-Project reports at BE level, PhD thesis, conference and journal paper publications.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

101

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

101

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1286

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute follows Continuous Internal Assessment (CIA) as it strengthens the effectiveness of both teaching and learning processes also encourages the understanding of teaching as a developmental process that evolves over a period. Continuous assessment involves keeping records on the students continuously and systematically considering the periodic performances of students in academic activities such as assignments, quizzes, projects. To meet the Continuous Internal Assessment process, the evaluation of every course is divided into two components, Internal and External with the weightage of 20% and 80 % respectively. The External component is the end-term examination of the courses while the internal component includes Quizzes, Assignment Submission, Term work and Laboratory work..

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end semester examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests.

After evaluation of internal tests, answer sheets are shown to the students for any grievances. The grievances of the students are considered and investigated at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, self-learning initiative, conceptual understanding, punctuality and attendance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

At the initial stage, the Course Outcomes (CO's) for each course are defined based on the Program Outcome (PO's) and other requirements. At the end of each course, the COs needs to be assessed and evaluated, to check whether it has been attained or

not. • Assessment is one or more processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of program educational objectives and program Outcomes. • Attainment of the COs can be measured directly and indirectly.

Direct attainment basically displays the student's knowledge and skills from their performance. It can be determined from the performance of the students in all the relevant assessment instruments – like internal assessments, assignments, lab experiments and final university examination. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning. • Indirect methods such as surveys and interviews ask the stakeholders to reflect on student's learning. They assess opinions or thoughts about the graduate's knowledge or skills.

[P0n= attainment level-1: 40-55%,

P0n= attainment level-2: 56-65% ,

P0n= attainment level-3: 66%and above]

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mctrigit.ac.in/co-po-mapping-it
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the initial stage, the Course Outcomes (CO's) for each course are defined based on the Program Outcome (PO's) and other requirements. At the end of each course, the COs needs to be assessed and evaluated, to check whether it has been attained or not. • Assessment is one or more processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of program educational objectives and program Outcomes. Attainment of the COs can be measured directly and indirectly. • Direct attainment basically displays the student's knowledge and skills from their performance. It can be determined from the performance of the students in all the relevant assessment instruments – like internal assessments, assignments,

lab experiments and final university examination. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning. · Indirect methods such as surveys and interviews ask the stakeholders to reflect on student's learning. They assess opinions or thoughts about the graduate's knowledge or skills. · Indirect measures can provide information about graduate's perception of their learning and how this learning is valued by different stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mctrigit.ac.in/co-po-mapping-it

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

488

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mctrigit.ac.in/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**210700**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****2**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****1**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an Incubation Center to inculcate the idea of Entrepreneurship and Start up in student. RGIT has signed MOUs with different organizations to provide the information on entrepreneurship to students and faculty. The institute continually contribute to the Innovation Ecosystem through solutions and suggestion for solving critical problems and motivating students to become Entrepreneur

1. Promoting Innovation:

The college has established Institution's Innovation Council and Entrepreneurship cell to inculcate culture of innovation and entrepreneurship skills among the students. The formation of these council is as per the guidelines of MHRD and AICTE. The contest witnesses the participation of innovative projects across all the departments as well as from nearby colleges. Few outstanding project ideas are identified for commercial product development or submission to agencies for research funding. Our IIC rated two stars.

1. Excellences Center:

The faculty and students are encouraged to take up research and development activities by utilizing existing resources. Our center have helped our students to develop necessary skills and develop innovative project in various domains.

1. Research Infrastructure:

The college has Research and Development cell to motivate the faculty members to write research proposals and submit it to various supporting agencies like AICTE

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

85

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

63

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

26

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college hosts a variety of outreach programmes to encourage the neighbourhood and the institute and to make students aware of the needs of the community. The college have Unnat Bharat Abhiyan cell (UBA). A UBA Cell's primary duties will be to establish connections with specific rural clusters, participate in the planning process, and encourage the necessary S&T interventions to expedite and improvise those clusters' developmental efforts. Every year on November 26th, Samvidhan Diwas, or Constitution Day, is observed to honour the adoption of the Indian Constitution and to encourage individuals to uphold its ideals. On February 17, 2023, the SOCH RGIT held a "Stationery Distribution Drive" for children from low-income families. Ten members of the SOCH RGIT team volunteered to help with the event. Our committee organised the campaign in an attempt to give educational stationery to some of the city's less fortunate children. On honour of National Girl Child Day on January 21, 2023, the SOCH RGIT conducted a "Pad Distribution Drive." The goal of this campaign is to encourage healthy menstruation hygiene by giving away sanitary pads to poor women in the surrounding communities. October 21,22, The SOCH RGIT held an event to commemorate "Police Commemoration Day."

File Description	Documents
Paste link for additional information	https://sites.google.com/view/ubacellrgit/home?authuser=0
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

206

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning.

viz., classrooms, laboratories, computing equipment etc.

We understand that adequate infrastructure is crucial for the efficient and successful conduct of our educational programs. Our infrastructure consistently evolves to cater to the evolving academic needs of the institution. Beyond core teaching facilities, the campus boasts supplementary facilities to support a vibrant atmosphere for curricular, co- curricular, and administrative activities.

Details of Available Facilities:

•Curricular and Co-curricular Activities:

Classrooms: Well-equipped, spacious classrooms, Interactive whiteboards and projectors facilitate engaging multimedia presentations.

Seminar Hall: Air-conditioned seminar hall with high-speed internet connection, PA system used for organizing expert's lectures.

Tutorial Hall: Dedicated spaces facilitate personalized guidance and small group discussions.

Laboratories and Specialized Facilities: Well-equipped laboratories with required equipment for performing practical and research work across various disciplines.

Language labs for immersive language learning

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mctrgit.ac.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facilities

Medical facilities: To ensure health and safety of students and staff, institute has tie up with reputed doctor.

Gymnasium and Yoga Center: Maintaining physical fitness is vital for overall well-being.

Cultural Activities: Our vibrant campus culture comes alive through a multitude of clubs and societies dedicated to the arts, music, dance, drama, and literature. Students can express their creativity, collaborate with peers, and showcase their talents.

NSS: Promoting social responsibility and service to the community are integral values at our institution. The National Service Scheme (NSS), provide platforms for students to contribute to society through various initiatives such as: sense of civic responsibility, leadership skills, and empathy in our students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

504.62

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Upload a description of library with

Description of Library:

Library is mirror and heart of our Institute and mirror shows the truth, clarity, stability, capacity, development of every fact and hearts do the challengeable work in any condition.

Library area is 596.4 Sq. Mtr. and this area divided with different section with well-equipment furniture and fixtures. Property Counter, Issue Section, Reading hall, Digital Library, Reference Section, Periodical section these are section are available in Library.

We have collection of 32607 books with 7406 Titles, 23375 Volume, 1826 Gratis Books, Book Bank Scheme 1528, 26 Indian and 09 foreign Periodicals, 89 E-resources, 4010 CDs, 350 project reports, 953 Bound Volumes, 20 Research Paper, 05 Newspapers, Semester wise question paper and department wise syllabus.

Library used Dewey Decimal Classification- 21st ed. for cataloging and classification, all transaction done by SOUL SOFTWARE with Bar-Code system. Library gives the Reference, Reprography, offline

Journals- books, Webopac, Wi-Fi services to the user with their satisfaction.

• **Name of the ILMS software : SOFTWARE OF UNIVERSITY LIBRARIES (Soul 3.0)**

• **Nature of automation (fully or partially) : Partially**

• **Version : 3.0.3**

• **Year of automation : 2004**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.mcitrigit.ac.in/central-library

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.57024

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

78

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has scaled up the switching capabilities and Wi-Fi access. The upgradation of computer systems is taken up on periodically. The printers and scanners are also upgraded with new additions to the laboratories, office, library, and departments. The college annually purchases/upgrades and replaces or adds a fleet of computers, hardware, etc as per the requirements. Dedicated leased line Internet facility with a bandwidth of 300 Mbps is available to cater to the academic & research needs in the campus. Most of the laboratories, admin section, account section in the campus is Wi-Fi enabled. The activity in the institute is under video surveillance. CCTV cameras are installed in all the classrooms, laboratories, exam cell, common passage area, Cafeteria etc. Air-conditioned seminar hall with capacity more than 100 has been installed with LCD projectors, whiteboard & inbuilt PA system. In each department, bio-metric attendance capturing system has been upgraded to Face recognition system for teaching and non-teaching staff.

LAN Facility: CAT 6 & Fiber optics cabling, High speed D-Link switches (Giga byte), UPS, voltage stabilisers, High speed internet connection (leased lines of 150 Mbps each (Hathway &

Adtech) are shared across the campus)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

566

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

504.62

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical facilities of the institution include central library, departmental library of each department, laboratories, classrooms, tutorial rooms and computers etc. are made available for the students.

- Water purifiers fitted on each floor: Clean and safe drinking water
- Auditorium for technical and cultural programs.
- Seminar Hall for arranging expert's talk
- Conference room for academic meetings, for conducting staff interviews and campus interviews also.
- Stationery shop -We also have a stationery shop in the campus which has every facility like xerox, printing. and sells everything from pen, pencil ,notebooks to subject notes
- Playing Ground:RGIT is not just about studies, we've a lot to offer. We have got amazing sports facilities - cricket, football, Kabbadi, Badminton, Table Tennis, Volleyball facility. We have also got a huge range of indoor games facilities.
- Washrooms/toilets on either side of the B-wing.
- Fire Extinguishers and First aid facilities in case of emergency

Maintenance of Campus Facilities

Institute has an estate manager for overseeing the maintenance of buildings, class-rooms, and laboratories. Institute has appointed sufficient support staff for improving the institute's physical ambience. Appointed support staff oversees the maintenance of buildings, class-rooms, and laboratories. Additionally, many departments have Annual Maintenance Contracts with suppliers and companies for the repair and maintenance. To improve the physical

ambience of the campus, several initiatives are taken from time to time. Some of these are: Periodic painting and white washing of building and labs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mctrgit.ac.in/institute-level-committees

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1161

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.mctrigit.ac.in/files/ugd/b20cb_a_53a4183077634c0b8ba1d6123cc2758a.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1045

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

176

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

190

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

45

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each year, multiple levels of interviews are used to elect student council members to positions such as President General Secretary, Cultural Secretary, Sports Secretary, Treasurer, Marketing Secretary, and Technical Secretary. The committee heads are then supported by a range of student co-coordinators to carry out a variety of technical, cultural, and sports events within the institute or to represent the institute in competitions at the university, state, national, and international levels. The president is in charge of all meetings, provides support, direction, and encouragement, facilitates discussions, communicates often with the administration and teachers, collaborates with the advisor on all planning, and takes part in events and activities sponsored by the student council. Vice Presidents work closely with the President, assume the President's duties when needed, work with the President and Treasurer in preparing the calendar and budget, and assist the President in preparing meeting agendas. The treasurer oversees council expenses and revenues, maintains an accurate and detailed financial record, and gives monetary advice to the council. Secretary, keep an account of minutes at every meeting, keep an accurate account of attendance at every meeting, and maintain contact information for people who work with the council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

260

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association seeks to promote lifelong communication and a sense of camaraderie among the institute's former students. Additionally, the association offers chances for contact between college staff and both current and former graduates. Our college's graduates have found and will continue to find jobs in reputable national and international organisations, with the association serving as a forum for increased awareness among all parties. Alumni support the advancement of academic and professional excellence for the good of society at large by planning or funding conferences, seminars, guest lectures, publications, etc. During the alumni meet, the student alumni have always responded favourably, sharing their experiences with everyone and helping the institute thrive. They have given suitable recommendations so that pupils might be placed in different organisations. Their input has greatly enhanced the teaching and learning process and assisted students in developing both technically and personally. In order to improve the calibre of its students, the institute has favourably responded by organising a variety of activities on hardware and software applications as well as soft skill programmes.

File Description	Documents
Paste link for additional information	https://www.mctrgit.ac.in/students
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To achieve the Vision, the following Mission is practiced:

- To provide the latest technical knowledge, analytical and practical skills, managerial competence, and interactive abilities to students, so that their employability is enhanced.
- To provide a strong human resource base for catering to the changing needs of the Industry and Commerce.
- To inculcate a sense of society and national integrity.

Outcome-Based Education and NEP:

- In the classroom discussions, students are actively engaged with prior preparation of content. In Outcome Based Education and NEP, students will be properly guided towards self- learning topics through pre-requisites mentioned in syllabus.
- The students are encouraged to participate in the online courses through different online learning platforms like Coursera, SWAYAM NPTEL, UDEMY, etc.
- The institute nominated faculty in charge/mentors for SWAYAM/ MOOCs online course to facilitate online education to both students and faculty

· To promote Multidisciplinary/Interdisciplinary learning the students are given an option to choose the advanced course and inter-disciplinary courses through the Honor and Minor curriculum framework.

Sustained institutional growth:

To enhance teaching learning and research institute has adopted industry collaboration in the form of MoUs, collaborative skill development programs through IIC, and students' professional bodies.

File Description	Documents
Paste link for additional information	https://www.mctrgit.ac.in/copy-of-mandatory-disclosure-mou
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management of the institute provides effective academic leadership to the faculty, by setting goals and involving them in the participative decision-making process, not only to achieve the vision, mission, and goals of the institute but also in building the organizational culture. The Principal permits the HODs and staff members to perform freely in the academic activities and administrative programs such as departmental activities, allotment of workload, various academic activities, and association with club activities.

The College Administration will provide:

- Designing Quality Policy
- Provide Budget
- Infrastructure
- Recruitment

The perspective plan for the institution is being defined based on the suggestions from IQAC, Governing Body, and the College Development Committee.

To achieve these goals, action plans and their implementations is carried out through Academic Committees, Administrative Committee, Deans, and Heads of the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:

The institute's curriculum is governed by University of Mumbai; the faculties participate and provide feedback for changes to be suggested in the curriculum wherever required. In consultation with the Industry, faculty does a gap analysis in current syllabus and tries to overcome the same by suggesting changes in curriculum.

Teaching and Learning:

Innovation in the teaching-learning process refers to the introduction of new and creative approaches, methods, and technologies to enhance the effectiveness and efficiency of the educational process. It involves adopting novel ways of designing and delivering instruction to facilitate better understanding, engagement, and retention of knowledge among students.

Examination and Evaluation

- The Institute designed question paper for internal assessment same as that of the university question papers.
- The attainment of COs about the internal assessment can be viewed from the question paper.
- Internal Assessment Question Paper with Bloom's Taxonomy indication.

• Research and Development

• Students are participating at University and inter-

collegiate research-related competitions. In the academic year of 2022-23, students participated in different research-related activities.

- **Library, ICT and Physical Infrastructure / Instrumentation Library**

College provides Digital Library facility to the students and faculty. It provides study material such as e-Journals, e-Books, e-Newspaper, and online videos.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.mctrgit.ac.in/central-library
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

• **I? Administration**

To achieve the target of Paperless IQAC, committee members of it started using Google facilities like

Ø Google Forms :- To prepare Feedback forms and get Online feedbacks of stakeholders.

Ø Google Drives :- To keep all department wise proofs.

• The college has Biometric attendance for teaching and non-teaching staff.

• The college campus is equipped with CCTV Cameras installed at various places of need.

• To surveillance on mobile by Head of Institute, Head of Department

• E-Notice Boards of all departments helps to provide brief notices of any event to be happened in college.

· WhatsApp Groups are also used for awareness and of smooth functioning of the same.

? Finance and Accounts

· For the working strategy of finance and account, TALLY software is used for the preparation of salary sheets, Student tuition fees entry and other related to the account.

· It includes accounting, management and payroll.

? Student Admission and Support

· The admissions of the students are strictly followed as per rules and regulation based on the Government of Maharashtra by DTE portal and AICTE norms..

File Description	Documents
Paste link for additional information	https://www.mctrgit.ac.in/
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution supports for the welfare of the teaching and non-teaching staff thereby enhances professional development in following ways: Institute provide Gratuity scheme for the teaching and to noneaching staff members of the Institute, also provide the facility of GLSI. EPF scheme is also available for taeching and non teaching facultymembers. Institute has recruited faculty on compassion basis. Offering financial support by encouraging faculty members to participate in FDPs, Seminars/workshops/conferences/ symposia, presenting paper in national & international seminars/Conferences. Copywriting, patents along with granting of on duty leave, publication of research papers. Faculty is encouraged to take various university assignments suchas CAP examiners VIVA expert, member of flying squad/selection committee, external supervisor, Paper setter, Examiner, ResourcePerson for various programs etc. Faculty members are encouraged to associate with State, National and International professionalbodies like IEEE, IIIE ,IETE. Environment in the institute, maternity leave for female staff,granting of compensatory off of non-teaching staff when they work on holidays, reimbursement of conveyance expenses if they use their personal vehicle for institute work. Institute has provided safe drinking water, proper parking facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the Institute's Annual Self-Appraisal policies, the faculty members are required to submit Self Appraisals to the administration as per schedule given in the Academic Calender.

Appraisal Format:

1. Annual Self Appraisals (Assessment Year) – Institute Formant
2. Performance Based Self-Appraisal (PBAS) as per eligibility in assessment years – University Format

Annual Self-Appraisal:

Faculty performs a variety of tasks in diverse roles. Faculty members actively contribute to conducting research activities. This keeps them, abreast with changes in the technologies and develops expertise in the field. Such an engagement of faculty helps in understanding the real-life problems in Industry and the development of curriculum.

Faculty members are shouldered with administrative responsibilities at the Institute as well as department. Annual self-appraisal plays a vital role in optimizing the contribution of faculty to Institutional performance.

Submission of Annual Self-Appraisal and Preliminary Assessment:

Submission dates are notified in the Academic Calendar. Standard formats designed by the Institute are provided. The appraisals are primarily self-assessed by the faculty himself/herself and followed by the assessment by the Head of Department with his / her specific remarks.

Self-Appraisals assessment by External Experts:

Two external experts are then invited by the Institute to assess the appraisals, submitted by the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits are conducted by the Accounts Department at institute. Institute Budget is sanctioned by the management which gives directions for utilization of financial resources. Institute uses 'Tally' financial software for maintaining quantitative financial records and legitimate proofs of income and expenditures are maintained appropriately. In case of the expenses which are not pre budgeted but are necessary to be done, prior permission from the appropriate authorities is taken well in advance before making such expenses. Before submitting the final report to the management, Internal Auditor from head office periodically visits the institute every year to check and investigates all the records along with proofs. External Audit by Qualified Chartered Accountants is conducted every year to verify whether the Books of Accounts are prepared as per statutory requirement and complies with legal requirements. Methodology of audit: Vouching of all bank and cash transactions, Till date institute has maintained its record of not receiving any query from the external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute is affiliated to University of Mumbai and it is self finance institute, major source of income is tuition fees and student scholarships receipts from state government. Major expenditure consists of payments made on account of Educational / Academic related services, salary to employees of the institute, seminar fees, training and placement expenses of students, staff training and faculty development programs, contribution to research activities such as Faculty participation in research conferences and case studies conducted by other institutes. Administrative and general expenses such as office expenses, water supply and testing charges, electricity charges, repairs and maintenance of movable and immovable assets are done to ensure smooth functioning of the institute. Student welfare expenses are also done for various student activities such as student participation in conferences, sports and cultural events etc.

To upgrade the students, professors and employees various programs such as guest lectures, seminars, discussions are organized and they are also encouraged to participate in different institution,

research work, seminars and other developmental activities.

Majority of the income is spent on salary and up-gradation of institution professors and non-teaching employees also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) contribution

- Upgraded the existing internet bandwidth of 150 Mbps to 300 mbps.
- Laboratories are well equipped with latest configuration computer systems and peripheral devices.
- Turnitin antiplagiarism software was made available to undergraduate students along with PG students and research scholars for plagiarism check of their research paper and project report.
- Entire college campus is under CCTV camera surveillance.
- Classrooms are equipped with Smart boards, interactive boards and LCD projector.
- Feedback system: IQAC established offline feedback system, through that every semester two feedbacks are conducting, early stage feedback conducted by Head of Department of respective program with in one month of the commencement of classes and Second feedback is conducted at the end of the semester.
- Honour/Minor degree program is initiated by three departments and some students of all the departments have registered this program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Encourage Students and faculty members for Copyright certification and Patent registration. Significant amount of Copyright certification has been done by the students in Major and Mini Project.

To ensure quality work in practical and projects. Improvement in quality of project report.

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mctrgit.ac.in/dept-report
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a. Safety and security

i. CCTV Camera

CCTV surveillance is maintained in the Campus for 24x7 hours which helps to keep the track and maintain day to day discipline throughout the campus also it helps to keep a check on antisocial activities. Students wear identity cards at all times to ensure their identity.

ii. Female guard

In order to maintain female students' interest, colleges also employ female guards. They carry out their responsibilities meticulously.

iii. Local Police patrol

The local police station officer makes regular visits to the institute and conducts rounds.

iii. Fire safety

Every floor of the institute has a fire extinguisher installed, and has provision for first aid treatment.

viii. Discipline Committee

To ensure the safety and security of the students, the institution has a Discipline Committee. It also monitors the activities of the students within the institution as well as the work of all the staff members, the institute strives for zero tolerance for eve teasing or ragging, which is maintained by the Discipline Committee.

x. Industrial visit

When visiting or participating in programmes held off-campus, female staff members accompany female students.

Common room facilities

The college provides facilities for both male and female students

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mctrgit.ac.in/wdc-rgit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures **C. Any 2 of the above**
Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The Institute offers a number of methods for managing garbage that is both degradable and non-degradable. Waste reduction, reuse, and recycling are the main priorities. Separate containers have been stationed at various departments for the management of solid garbage. By doing this, solid waste is separated at the source. Additionally, it is made sure that the recycling of each of these parts requires the least amount of money and manpower. Appropriate methods are used to get rid of solid waste. It is preferable to treat the waste at the location of generation.

E- waste management

In order to reduce the risks to the environment and human health that come with disposing of electronic devices improperly, it is imperative to manage electronic trash, or "e-waste."

In order to effectively address the issues raised by e-waste, educational institutions—which are centres of innovation and learning—must set an example. Educational institutions may play a critical role in establishing a sustainable and environmentally conscious society through raising awareness, putting effective solutions into place, and instilling responsible disposal practices in their culture.

The institute maintains an inventory of all technological devices and equipment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1.Restricted entry of automobiles

2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :

A. Any 4 or all of the above

Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. The student council of RGIT organizing a 'Ganpati Festival' at MCT's Rajiv Gandhi Institute of Technology, Mumbai on account of Ganesh Chaturthi.
1. The student council of RGIT had organized a celebration of 'ONAM Festival' at MCT's Rajiv Gandhi Institute of Technology, Mumbai. Onam is an annual harvest and cultural festival related to Hinduism that is celebrated mostly by the people of Kerala.
1. On the occasion of Navratri festival woman Development cell of

RGIT had organized a 'ADISHAKTI' at MCT's Rajiv Gandhi Institute of Technology, Mumbai.

1. Woman Development cell of RGIT had celebrated various events at MCT's Rajiv Gandhi Institute of Technology, Mumbai on account of 'MAKARSANKRANTI'.
2. WDChad celebrated Woman Empowerment BLISS (Building Lives of Independence with Strength and struggle) Week with a special programme of 'Tree Plantation' on 10th March 23. , on account of Woman Day Celebration. The aim of programme was to promote the plantig of trees in the college premises in order to achieve heathy environment.

- 3. WDChad celebrated Woman Empowerment Building Lives of Independence with Strength and struggle, Week with special performance by RGIT RYTHM TEAM on 10th March 23. at MCT's Rajiv Gandhi Institute of Technology, Mumbai on account of Woman Day Celebration.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Constitutional day celebration

The Constitution Day, also known as Samvidhan Diwas, is celebrated on 26th November every year to commemorate the adoption of the Constitution of India and to promote constitutional values amongst citizens.

1. The SOCH RGIT had organized a 'Stationery Distribution Drive' for underprivileged kids on 17th of February, 2023, at 3 pm. 10 students of the team SOCH RGIT volunteered their support for the event. The drive was an effort from our committee to provide educational stationery to a few of the underprivileged kids of our city.
2. The SOCH RGIT had organized a 'Pad Distribution Drive' on the occasion of National Girl child day on 21st of January, 2023. The objective of this drive to distribute sanitary pads to underprivileged woman in nearby areas, to promote safe menstrual hygiene.
3. The SOCH RGIT had organized a 'IMPULSE MARATHON' a run for a cancer awareness on 19 March 2023.
4. THE SOCH RGIT organized an event on 21st October 22., to observe the occasion of 'Police Commemoration Day'. This was done in collaboration with the newly appointed Student Council of our college Rajiv Gandhi Institute of Technology. The Police Commemoration Day is observed on 21st October, every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mctrgit.ac.in/institute-level-committees
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Celebrated "Independence Day" on 15th August 2022.

1. Celebrated "Teacher's Day" on 5th September 2022.

1. Celebrated "Constitutional day" on 26th November 2022.

1. Celebrated 74th Republic Day on 26th January 2023.

1. Celebrated "Marathi Bhasha din" on 27th February 2023.

1. Celebrated "Woman's Day" on 8th March 2023.

1. Celebrated "Shiv Swarajya Day" on 6th June 2023.

1. Celebrated "Yoga Day" on 21st June 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: - Social responsibilities & Environment care.

Objectives of the practice: -

- To make the students, faculty, and staff of College aware about Social responsibilities & Environment care.
- To motivate students about environment care and importance of social responsibilities in their life.

The Practice: -

1. The students are exposed to the village life and the problems faced by villagers through the Unnat Bharat Abhiyan under MHRD. The students are assigned projects of providing

technological solutions.

2. Students are exposed to take up the social responsibilities through the platform of SOCH, a student chapter of Rajiv Gandhi Institute of Technology which aims at overall social reformation of the society. Title of the Practice: - Social responsibilities & Environment care.

The Practice: -

1. The students are exposed to the village life and the problems faced by villagers through the Unnat Bharat Abhiyan under MHRD. The students are assigned projects of providing technological solutions.
2. Students are exposed to take up the social responsibilities through the platform of SOCH, a student chapter of Rajiv Gandhi Institute of Technology which aims at overall social reformation of the society.

File Description	Documents
Best practices in the Institutional website	https://www.mctrgit.ac.in/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute focuses keenly on the holistic development of students and provides them with every opportunity and resource to facilitate their holistic development. This is one of the most distinctive feature of the Institute, whose details are given

below in brief.

Intellectual development: The institute, implements university curriculum through well planned and effective teaching learning activities blended with various pedagogy approaches.

Skill Development: The development of personality of each student is realized by inculcating in them positive attitude, leadership

qualities, sportsmanship and self-awareness. Students have active participation in planning, collaborating, executing and managing a plethora of student-centric and scholastic activities-such as guest lectures, industrial visits, workshops and training programmes, cultural activities- conferences, debates, competitions, celebration of National festivals as well as the

annual day events in the extracurricular sphere, including participation in sports events, organising of intercollegiate events.

Social development: The social skills are nurtured through various activities conducted by the social club at the institute.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery strictly in adherence to the academic calendar through a well planned and documented process.

1. Students and staff have access to the academic calendar well in advance.
2. Academic load distribution among the faculty members is mostly based on his or her educational specialisation and also after understanding their subject choices.
3. Before the start of academic session, students are asked to provide their choices for Department level electives and Institute level electives.
4. Time table is prepared and circulated amongst the student well before the start of the session.
5. Every teaching faculty sets a teaching plan for each of their subjects in the academic diary based on the academic calendar and timetable.
6. Hon. Principal conducts staff meeting with all the staff members of the institute before the start of the session to review academic preparedness.
7. Hon. Principal conducts academic revival meetings with the HOD's at regular interval.
8. Head of the department conducts academic review meetings with the faculty members at regular time intervals. Minutes of meeting and action taken report is maintained.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to the University of Mumbai; we follow the academic calendar of Mumbai University and in line

with University academic calendar our institute prepare the academic calendar with which Continuous Internal Evaluation will be performed with following methods.

1. Theory Evaluation: - For evaluating theory subjects two internal assessment tests are conducted as per academic calendar and within week assessment results for every subject will be shown to every student by respective subject teacher and combine result is displayed on notice board and communicated to the parents.

2. Experiments Evaluation: - Experiment evaluation is performed during practical hours by observing whether students have performed practical or not and by asking questions and accordingly grade/marks will be awarded for every experiment.

3. Project/Mini Project Evaluation: - Project group students will meet the respective guide every week and guide will evaluate every student by asking the question and amount of assign work completion. During semester twice project review will be conducted by appointing internal faculty as an expert for every group and expert will evaluate every student.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

55

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2422

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution has established a universal human values (UHV) cell. Faculty members are asked to take up the programmes on UHV required by AICTE. The syllabus content of UHV is asked to be taught in semester as content beyond syllabus. At the first year level UHV contents are taught during the induction programme. Professional Communication ethics as a compulsory course is taught in semester V of BE to all courses. Environment and sustainability course offered as an elective in the eighth semester.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

178

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

374

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

133

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students in two ways at the time of the commencement of the classes. Students enrolled in various disciplines are identified as slow

and advanced learners based on their HSC marks and from the term test conducted by each department. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners.

Strategies adopted for slow learners.

1. Remedial Classes are conducted
2. Group Study System is also encouraged with the help of the advanced learners.
3. Academic and personal counselling is given.
4. Provision of simple and standard lecture notes/course materials.

Strategies for the advanced learners

1. Advanced learners are encouraged to enrol in MOOC Courses – Swayam, NPTEL.
2. Provision of additional learning and reference material.
3. Participation by the students in the in-house competitions such as Debate, Group Discussion, Problem Solving – Decision Making Exercises and Quiz Programmes are also encouraged.
4. Bright students are motivated to participate in extracurricular activities, exhibitions and cultural competitions.
5. Students, who secured Ranks in the University Examination, are honoured with academic excellence certificates and Medals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2097	101

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We believe in the adoption of student's centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Teamwork, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, Industrial visit & guest lectures. Specifically, the student's centric methodology includes.

1. Experiential Learning: Project work is organized in two phases (two semester) a) Mini project b) Major Projects, Participation in competition at various level, Industrial Visits & Guest Lecture.

2. Participated Learning: Team work, Debates & Group work

3. Problem solving Methodology: Case studies, Analysis and Reasoning, Discussion, Quizzes & Research Activities

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has been focusing on using ICT enabled tools to enhance Teaching Learning. The teachers had already been using LCDs for lectures before. Online teaching using LMSs like Google Classrooms and online assessment methods were the focus of several training sessions conducted by the College. Google Classrooms was the platform used to upload all the content and lecture recordings. It is recommended that teachers use E Content in their teaching. Each teacher employs Google Classroom to teach a subject. All students now have access to the teaching learning process at any time.

The Instructional Media Centre creates and records modules on significant topics, which are then shared with students online. Teachers have been able to use ICT in their classrooms to create a student-centered learning approach, in addition to keeping up with students' digital and virtual worlds.

Using E-mails, WhatsApp groups, online meeting platforms and Google classrooms we communicate, provide material and syllabus information, announce tests, upload assignments, present presentations, mentor questions, and share information.

Anti-Plagiarism software is utilized to authenticate the thesis submitted by scholars. Anti-Plagiarism software-Turnitin is used to authenticate the Mini-Project, Major-Project reports at BE level, PhD thesis, conference and journal paper publications.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors****101**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****101**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****26**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1286

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute follows Continuous Internal Assessment (CIA) as it strengthens the effectiveness of both teaching and learning processes also encourages the understanding of teaching as a developmental process that evolves over a period. Continuous assessment involves keeping records on the students continuously and systematically considering the periodic performances of students in academic activities such as assignments, quizzes, projects. To meet the Continuous Internal Assessment process, the evaluation of every course is divided into two components, Internal and External with the weightage of 20% and 80 % respectively. The External component is the end-term examination of the courses while the internal component includes Quizzes, Assignment Submission, Term work and Laboratory work..

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute has a college level Exam committee and a department level internal exam committee. The exam committee works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end semester examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests.

After evaluation of internal tests, answer sheets are shown to the students for any grievances. The grievances of the students are considered and investigated at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, self-learning initiative, conceptual understanding, punctuality and attendance.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

At the initial stage, the Course Outcomes (CO's) for each course are defined based on the Program Outcome (PO's) and

other requirements. At the end of each course, the COs needs to be assessed and evaluated, to check whether it has been attained or not. • Assessment is one or more processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of program educational objectives and program Outcomes. • Attainment of the COs can be measured directly and indirectly.

Direct attainment basically displays the student's knowledge and skills from their performance. It can be determined from the performance of the students in all the relevant assessment instruments – like internal assessments, assignments, lab experiments and final university examination. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning. • Indirect methods such as surveys and interviews ask the stakeholders to reflect on student's learning. They assess opinions or thoughts about the graduate's knowledge or skills.

[P0n= attainment level-1: 40-55%,

P0n= attainment level-2: 56-65% ,

P0n= attainment level-3: 66%and above]

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mctrgit.ac.in/co-po-mapping-it
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the initial stage, the Course Outcomes (CO's) for each course are defined based on the Program Outcome (PO's) and other requirements. At the end of each course, the COs needs to be assessed and evaluated, to check whether it has been attained or not. • Assessment is one or more processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of program educational objectives

and program Outcomes. Attainment of the COs can be measured directly and indirectly. · Direct attainment basically displays the student's knowledge and skills from their performance. It can be determined from the performance of the students in all the relevant assessment instruments - like internal assessments, assignments, lab experiments and final university examination. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning. · Indirect methods such as surveys and interviews ask the stakeholders to reflect on student's learning. They assess opinions or thoughts about the graduate's knowledge or skills. · Indirect measures can provide information about graduate's perception of their learning and how this learning is valued by different stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.mctrgit.ac.in/co-po-mapping-it

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

488

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.mctrgit.ac.in/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****210700**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****2**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****1**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an Incubation Center to inculcate the idea of Entrepreneurship and Start up in student. RGIT has signed MOUs with different organizations to provide the information on entrepreneurship to students and faculty. The institute continually contribute to the Innovation Ecosystem through solutions and suggestion for solving critical problems and motivating students to become Entrepreneur

1. Promoting Innovation:

The college has established Institution's Innovation Council and Entrepreneurship cell to inculcate culture of innovation and entrepreneurship skills among the students. The formation of these council is as per the guidelines of MHRD and AICTE. The contest witnesses the participation of innovative projects across all the departments as well as from nearby colleges. Few outstanding project ideas are identified for commercial product development or submission to agencies for research funding. Our IIC rated two stars.

1. Excellences Center:

The faculty and students are encouraged to take up research and development activities by utilizing existing resources. Our center have helped our students to develop necessary skills and develop innovative project in various domains.

1. Research Infrastructure:

The college has Research and Development cell to motivate the faculty members to write research proposals and submit it to various supporting agencies like AICTE

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

85

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**63**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****26**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college hosts a variety of outreach programmes to encourage the neighbourhood and the institute and to make students aware of the needs of the community. The college have Unnat Bharat Abhiyan cell (UBA). A UBA Cell's primary duties will be to establish connections with specific rural clusters, participate in the planning process, and encourage the necessary S&T interventions to expedite and improvise those clusters' developmental efforts. Every year on November 26th, Samvidhan Diwas, or Constitution Day, is observed to honour the adoption of the Indian Constitution and to encourage individuals to uphold its ideals. On February 17, 2023, the SOCH RGIT held a "Stationery Distribution Drive" for children from low-income families. Ten members of the SOCH RGIT team volunteered to help with the event. Our committee organised the campaign in an attempt to give educational stationery to some of the city's

less fortunate children. On honour of National Girl Child Day on January 21, 2023, the SOCH RGIT conducted a "Pad Distribution Drive." The goal of this campaign is to encourage healthy menstruation hygiene by giving away sanitary pads to poor women in the surrounding communities. October 21,22, The SOCH RGIT held an event to commemorate "Police Commemoration Day."

File Description	Documents
Paste link for additional information	https://sites.google.com/view/ubacellrgit/home?authuser=0
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

200

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

206

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning.

viz., classrooms, laboratories, computing equipment etc.

We understand that adequate infrastructure is crucial for the efficient and successful conduct of our educational programs. Our infrastructure consistently evolves to cater to the evolving academic needs of the institution. Beyond core teaching facilities, the campus boasts supplementary facilities to support a vibrant atmosphere for curricular, co- curricular, and administrative activities.

Details of Available Facilities:

•Curricular and Co-curricular Activities:

Classrooms: Well-equipped, spacious classrooms, Interactive whiteboards and projectors facilitate engaging multimedia presentations.

Seminar Hall: Air-conditioned seminar hall with high-speed internet connection, PA system used for organizing expert's lectures.

Tutorial Hall: Dedicated spaces facilitate personalized guidance and small group discussions.

Laboratories and Specialized Facilities: Well-equipped laboratories with required equipment for performing practical and research work across various disciplines.

Language labs for immersive language learning

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mctrgit.ac.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facilities

Medical facilities: To ensure health and safety of students and staff, institute has tie up with reputed doctor.

Gymnasium and Yoga Center: Maintaining physical fitness is vital for overall well-being.

Cultural Activities: Our vibrant campus culture comes alive through a multitude of clubs and societies dedicated to the arts, music, dance, drama, and literature. Students can express their creativity, collaborate with peers, and showcase their talents.

NSS: Promoting social responsibility and service to the community are integral values at our institution. The National Service Scheme (NSS), provide platforms for students to contribute to society through various initiatives such as: sense of civic responsibility, leadership skills, and empathy in our students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

504.62

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Upload a description of library with**Description of Library:**

Library is mirror and heart of our Institute and mirror shows the truth, clarity, stability, capacity, development of every fact and hearts do the challengeable work in any condition.

Library area is 596.4 Sq. Mtr. and this area divided with different section with well-equipment furniture and fixtures. Property Counter, Issue Section, Reading hall, Digital Library, Reference Section, Periodical section these are section are available in Library.

We have collection of 32607 books with 7406 Titles, 23375 Volume, 1826 Gratis Books, Book Bank Scheme 1528, 26 Indian and 09 foreign Periodicals, 89 E-resources, 4010 CDs, 350 project reports, 953 Bound Volumes, 20 Research Paper, 05 Newspapers, Semester wise question paper and department wise syllabus.

Library used Dewey Decimal Classification- 21st ed. for cataloging and classification, all transaction done by SOUL SOFTWARE with Bar-Code system. Library gives the Reference, Reprography, offline Journals- books, Webopac, Wi-Fi services to the user with their satisfaction.

- Name of the ILMS software : SOFTWARE OF UNIVERSITY LIBRARIES (Soul 3.0)
- Nature of automation (fully or partially) : Partially
- Version : 3.0.3
- Year of automation : 2004

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.mctrgit.ac.in/central-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

B. Any 3 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.57024

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year

78

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has scaled up the switching capabilities and Wi-Fi access. The upgradation of computer systems is taken up on

periodically. The printers and scanners are also upgraded with new additions to the laboratories, office, library, and departments. The college annually purchases/upgrades and replaces or adds a fleet of computers, hardware, etc as per the requirements. Dedicated leased line Internet facility with a bandwidth of 300 Mbps is available to cater to the academic & research needs in the campus. Most of the laboratories, admin section, account section in the campus is Wi-Fi enabled. The activity in the institute is under video surveillance. CCTV cameras are installed in all the classrooms, laboratories, exam cell, common passage area, Cafeteria etc. Air-conditioned seminar hall with capacity more than 100 has been installed with LCD projectors, whiteboard & inbuilt PA system. In each department, bio-metric attendance capturing system has been upgraded to Face recognition system for teaching and non-teaching staff.

LAN Facility: CAT 6 & Fiber optics cabling, High speed D-Link switches (Giga byte), UPS, voltage stabilisers, High speed internet connection (leased lines of 150 Mbps each (Hathway & Adtech) are shared across the campus)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

566

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

504.62

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical facilities of the institution include central library, departmental library of each department, laboratories, classrooms, tutorial rooms and computers etc. are made available for the students.

- **Water purifiers fitted on each floor: Clean and safe drinking water**
- **Auditorium for technical and cultural programs.**
- **Seminar Hall for arranging expert's talk**
- **Conference room for academic meetings, for conducting staff interviews and campus interviews also.**
- **Stationery shop -We also have a stationery shop in the campus which has every facility like xerox, printing. and sells everything from pen, pencil ,notebooks to subject notes**

- **Playing Ground:**RGIT is not just about studies, we've a lot to offer. We have got amazing sports facilities - cricket, football, Kabbadi, Badminton, Table Tennis, Volleyball facility. We have also got a huge range of indoor games facilities.
- **Washrooms/toilets** on either side of the B-wing.
- **Fire Extinguishers and First aid**facilities in case of emergency

Maintenance of Campus Facilities

Institute has an estate manager for overseeing the maintenance of buildings, class-rooms, and laboratories. Institute has appointed sufficient support staff for improving the institute's physical ambience. Appointed support staff oversees the maintenance of buildings, class-rooms, and laboratories. Additionally, many departments have Annual Maintenance Contracts with suppliers and companies for the repair and maintenance. To improve the physical ambience of the campus, several initiatives are taken from time to time. Some of these are: Periodic painting and white washing of building and labs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mctrgit.ac.in/institute-level-committees

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1161

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.mctrgit.ac.in/_files/ugd/b20cba_53a4183077634c0b8ba1d6123cc2758a.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**1045****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****176**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

190

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****19**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****45**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each year, multiple levels of interviews are used to elect student council members to positions such as President General Secretary, Cultural Secretary, Sports Secretary, Treasurer, Marketing Secretary, and Technical Secretary. The committee heads are then supported by a range of student co-coordinators to carry out a variety of technical, cultural, and sports events within the institute or to represent the institute in competitions at the university, state, national, and international levels. The president is in charge of all meetings, provides support, direction, and encouragement, facilitates discussions, communicates often with the administration and teachers, collaborates with the advisor on all planning, and takes part in events and activities sponsored by the student council. Vice Presidents work closely with the President, assume the President's duties when needed, work with the President and Treasurer in preparing the calendar and budget, and assist the President in preparing meeting agendas. The treasurer oversees council expenses and revenues, maintains an accurate and detailed financial record, and gives monetary

advice to the council. Secretary, keep an account of minutes at every meeting, keep an accurate account of attendance at every meeting, and maintain contact information for people who work with the council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

260

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association seeks to promote lifelong communication and a sense of camaraderie among the institute's former students. Additionally, the association offers chances for contact between college staff and both current and former graduates. Our college's graduates have found and will continue to find jobs in reputable national and international organisations, with the association serving as a forum for increased awareness among all parties. Alumni support the advancement of academic and professional excellence for the good of society at large by planning or funding conferences,

seminars, guest lectures, publications, etc. During the alumni meet, the student alumni have always responded favourably, sharing their experiences with everyone and helping the institute thrive. They have given suitable recommendations so that pupils might be placed in different organisations. Their input has greatly enhanced the teaching and learning process and assisted students in developing both technically and personally. In order to improve the calibre of its students, the institute has favourably responded by organising a variety of activities on hardware and software applications as well as soft skill programmes.

File Description	Documents
Paste link for additional information	https://www.mctrgit.ac.in/students
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To achieve the Vision, the following Mission is practiced:

- To provide the latest technical knowledge, analytical and practical skills, managerial competence, and interactive abilities to students, so that their employability is enhanced.
- To provide a strong human resource base for catering to the changing needs of the Industry and Commerce.
- To inculcate a sense of society and national integrity.

Outcome-Based Education and NEP:

- In the classroom discussions, students are actively engaged

with prior preparation of content. In Outcome Based Education and NEP, students will be properly guided towards self-learning topics through pre-requisites mentioned in syllabus.

- The students are encouraged to participate in the online courses through different online learning platforms like Coursera, SWAYAM NPTEL, UDEMY, etc.
- The institute nominated faculty in charge/mentors for SWAYAM/MOOCs online course to facilitate online education to both students and faculty
- To promote Multidisciplinary/Interdisciplinary learning the students are given an option to choose the advanced course and inter-disciplinary courses through the Honor and Minor curriculum framework.

Sustained institutional growth:

To enhance teaching learning and research institute has adopted industry collaboration in the form of MoUs, collaborative skill development programs through IIC, and students' professional bodies.

File Description	Documents
Paste link for additional information	https://www.mctrgit.ac.in/copy-of-mandatory-disclosure-mou
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management of the institute provides effective academic leadership to the faculty, by setting goals and involving them in the participative decision-making process, not only to achieve the vision, mission, and goals of the institute but also in building the organizational culture. The Principal permits the HODs and staff members to perform freely in the academic activities and administrative programs such as departmental activities, allotment of workload, various academic activities, and association with club activities.

The College Administration will provide:

- **Designing Quality Policy**

- **Provide Budget**

- **Infrastructure**

- **Recruitment**

The perspective plan for the institution is being defined based on the suggestions from IQAC, Governing Body, and the College Development Committee.

To achieve these goals, action plans and their implementations is carried out through Academic Committees, Administrative Committee, Deans, and Heads of the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development:

The institute's curriculum is governed by University of Mumbai; the faculties participate and provide feedback for changes to be suggested in the curriculum wherever required. In consultation with the Industry, faculty does a gap analysis in current syllabus and tries to overcome the same by suggesting changes in curriculum.

Teaching and Learning:

Innovation in the teaching-learning process refers to the introduction of new and creative approaches, methods, and technologies to enhance the effectiveness and efficiency of the educational process. It involves adopting novel ways of designing and delivering instruction to facilitate better understanding, engagement, and retention of knowledge among students.

Examination and Evaluation

- The Institute designed question paper for internal assessment same as that of the university question papers.
- The attainment of COs about the internal assessment can be viewed from the question paper.
- Internal Assessment Question Paper with Bloom's Taxonomy indication.

• Research and Development

• Students are participating at University and inter-collegiate research-related competitions. In the academic year of 2022-23, students participated in different research-related activities.

• Library, ICT and Physical Infrastructure / Instrumentation Library

College provides Digital Library facility to the students and faculty. It provides study material such as e-Journals, e-Books, e-Newspaper, and online videos.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.mctrgit.ac.in/central-library
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

• I? Administration

To achieve the target of Paperless IQAC, committee members of it started using Google facilities like

Ø Google Forms :- To prepare Feedback forms and get Online feedbacks of stakeholders.

Ø Google Drives :- To keep all department wise proofs.

- The college has Biometric attendance for teaching and non-teaching staff.
- The college campus is equipped with CCTV Cameras installed at various places of need.
- To surveillance on mobile by Head of Institute, Head of Department
- E-Notice Boards of all departments helps to provide brief notices of any event to be happened in college.
- WhatsApp Groups are also used for awareness and of smooth functioning of the same.

? Finance and Accounts

- For the working strategy of finance and account, TALLY software is used for the preparation of salary sheets, Student tuition fees entry and other related to the account.
- It includes accounting, management and payroll.

? Student Admission and Support

- The admissions of the students are strictly followed as per rules and regulation based on the Government of Maharashtra by DTE portal and AICTE norms.

File Description	Documents
Paste link for additional information	https://www.mctrigit.ac.in/
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
The institution supports for the welfare of the teaching and non-teaching staff thereby enhances professional development in following ways: Institute provide Gratuity scheme for the teaching and to noneaching staff members of the Institute, also provide the facility of GLSI. EPF scheme is also available for taeching and non teaching facultymembers. Institute has recruited faculty on compassion basis. Offering financial support by encouraging faculty members to participate in FDPs, Seminars/workshops/conferences/ symposia, presenting paper in national & international seminars/Conferences. Copywriting, patents along with granting of on duty leave, publication of research papers. Faculty is encouraged to take various university assignments suchas CAP examiners VIVA expert, member of flying squad/selection committee, external supervisor, Paper setter, Examiner, ResourcePerson for various programs etc. Faculty members are encouraged to associate with State, National and International professionalbodies like IEEE, IIIE ,IETE. Environment in the institute, maternity leave for female staff,granting of compensatory off of non-teaching staff when they work on holidays, reimbursement of conveyance expenses if they use their personal vehicle for institute work. Institute has provided safe drinking water, proper parking facility.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year****25**

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****9**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**45**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Following the Institute's Annual Self-Appraisal policies, the faculty members are required to submit Self Appraisals to the administration as per schedule given in the Academic Calender.

Appraisal Format:

- 1. Annual Self Appraisals (Assessment Year) - Institute Formant**
- 2. Performance Based Self-Appraisal (PBAS) as per eligibility in assessment years - University Format**

Annual Self-Appraisal:

Faculty performs a variety of tasks in diverse roles. Faculty members actively contribute to conducting research activities. This keeps them, abreast with changes in the technologies and develops expertise in the field. Such an engagement of faculty helps in understanding the real-life problems in Industry and the development of curriculum.

Faculty members are shouldered with administrative responsibilities at the Institute as well as department. Annual

self-appraisal plays a vital role in optimizing the contribution of faculty to Institutional performance.

Submission of Annual Self-Appraisal and Preliminary Assessment:

Submission dates are notified in the Academic Calendar. Standard formats designed by the Institute are provided. The appraisals are primarily self-assessed by the faculty himself/herself and followed by the assessment by the Head of Department with his / her specific remarks.

Self-Appraisals assessment by External Experts:

Two external experts are then invited by the Institute to assess the appraisals, submitted by the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits are conducted by the Accounts Department at institute. Institute Budget is sanctioned by the management which gives directions for utilization of financial resources. Institute uses 'Tally' financial software for maintaining quantitative financial records and legitimate proofs of income and expenditures are maintained appropriately. In case of the expenses which are not pre budgeted but are necessary to be done, prior permission from the appropriate authorities is taken well in advance before making such expenses. Before submitting the final report to the management, Internal Auditor from head office periodically visits the institute every year to check and investigates all the records along with proofs. External Audit by Qualified Chartered Accountants is conducted every year to verify whether the Books of Accounts are prepared as per statutory requirement and complies with legal requirements. Methodology of audit: Vouching of all bank and cash

transactions, Till date institute has maintained its record of not receiving any query from the external auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute is affiliated to University of Mumbai and it is self finance institute, major source of income is tuition fees and student scholarships receipts from state government. Major expenditure consists of payments made on account of Educational / Academic related services, salary to employees of the institute, seminar fees, training and placement expenses of students, staff training and faculty development programs, contribution to research activities such as Faculty participation in research conferences and case studies conducted by other institutes. Administrative and general expenses such as office expenses, water supply and testing charges, electricity charges, repairs and maintenance of movable and immovable assets are done to ensure smooth functioning of the institute. Student welfare expenses are also done for various student activities such as student participation in conferences, sports and cultural events etc.

To upgrade the students, professors and employees various programs such as guest lectures, seminars, discussions are organized and they are also encouraged to participate in different institution, research work, seminars and other developmental activities.

Majority of the income is spent on salary and up-gradation of institution professors and non-teaching employees also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) contribution

- Upgraded the existing internet bandwidth of 150 Mbps to 300 mbps.
- Laboratories are well equipped with latest configuration computer systems and peripheral devices.
- Turnitin antiplagiarism software was made available to undergraduate students along with PG students and research scholars for plagiarism check of their research paper and project report.
- Entire college campus is under CCTV camera surveillance.
- Classrooms are equipped with Smart boards, interactive boards and LCD projector.
- Feedback system: IQAC established offline feedback system, through that every semester two feedbacks are conducting, early stage feedback conducted by Head of Department of respective program with in one month of the commencement of classes and Second feedback is conducted at the end of the semester.
- Honour/Minor degree program is initiated by three departments and some students of all the departments have registered this program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Encourage Students and faculty members for Copyright certification and Patent registration. Significant amount of Copyright certification has been done by the students in Major and Mini Project.

To ensure quality work in practical and projects. Improvement in quality of project report.

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.mcitrigit.ac.in/dept-report
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a. Safety and security

i. CCTV Camera

CCTV surveillance is maintained in the Campus for 24x7 hours which helps to keep the track and maintain day to day discipline throughout the campus also it helps to keep a check on antisocial activities. Students wear identity cards at all times to ensure their identity.

ii. Female guard

In order to maintain female students' interest, colleges also employ female guards. They carry out their responsibilities meticulously.

iii. Local Police patrol

The local police station officer makes regular visits to the institute and conducts rounds.

iii. Fire safety

Every floor of the institute has a fire extinguisher installed, and has provision for first aid treatment.

viii. Discipline Committee

To ensure the safety and security of the students, the institution has a Discipline Committee. It also monitors the activities of the students within the institution as well as the work of all the staff members, the institute strives for zero tolerance for eve teasing or ragging, which is maintained by the Discipline Committee.

x. Industrial visit

When visiting or participating in programmes held off-campus, female staff members accompany female students.

Common room facilities

The college provides facilities for both male and female students .

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.mcitrigit.ac.in/wdc-rgit

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The Institute offers a number of methods for managing garbage that is both degradable and non-degradable. Waste reduction, reuse, and recycling are the main priorities. Separate containers have been stationed at various departments for the management of solid garbage. By doing this, solid waste is separated at the source. Additionally, it is made sure that the recycling of each of these parts requires the least amount of money and manpower. Appropriate methods are used to get rid of solid waste. It is preferable to treat the waste at the location of generation.

E- waste management

In order to reduce the risks to the environment and human health that come with disposing of electronic devices improperly, it is imperative to manage electronic trash, or "e-waste."

In order to effectively address the issues raised by e-waste, educational institutions—which are centres of innovation and learning—must set an example. Educational institutions may play a critical role in establishing a sustainable and environmentally conscious society through raising awareness, putting effective solutions into place, and instilling responsible disposal practices in their culture.

The institute maintains an inventory of all technological devices and equipment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. The student council of RGIT organizing a 'Ganpati

Festival' at MCT's Rajiv Gandhi Institute of Technology, Mumbai on account of Ganesh Chaturthi.

1. The student council of RGIT had organized a celebration of 'ONAM Festival' at MCT's Rajiv Gandhi Institute of Technology, Mumbai. Onam is an annual harvest and cultural festival related to Hinduism that is celebrated mostly by the people of Kerala.

1. On the occasion of Navratri festival woman Development cell of

RGIT had organized a 'ADISHAKTI' at MCT's Rajiv Gandhi Institute of Technology, Mumbai.

1. Woman Development cell of RGIT had celebrated various events at MCT's Rajiv Gandhi Institute of Technology, Mumbai on account of 'MAKARSANKRANTI'.
2. WDChad celebrated Woman Empowerment BLISS (Building Lives of Independence with Strength and struggle) Week with a special programme of 'Tree Plantation' on 10th March 23. , on account of Woman Day Celebration. The aim of programme was to promote the plantig of trees in the college premises in order to achieve heathy environment.
3. WDChad celebrated Woman Empowerment Building Lives of Independence with Strength and struggle,Week with special performance by RGIT RYTHM TEAM on 10th March 23. at MCT's Rajiv Gandhi Institute of Technology, Mumbai on account of Woman Day Celebration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Constitutional day celebration

The Constitution Day, also known as Samvidhan Diwas, is celebrated on 26th November every year to commemorate the adoption of the Constitution of India and to promote

constitutional values amongst citizens.

1. The SOCH RGIT had organized a 'Stationery Distribution Drive' for underprivileged kids on 17th of February, 2023, at 3 pm. 10 students of the team SOCH RGIT volunteered their support for the event. The drive was an effort from our committee to provide educational stationery to a few of the underprivileged kids of our city.
2. The SOCH RGIT had organized a 'Pad Distribution Drive' on the occasion of National Girl child day on 21st of January, 2023. The objective of this drive to distribute sanitary pads to underprivileged woman in nearby areas, to promote safe menstrual hygiene.
3. The SOCH RGIT had organized a 'IMPULSE MARATHON' a run for a cancer awareness on 19 March 2023.
4. THE SOCH RGIT organized an event on 21st October 22., to observe the occasion of 'Police Commemoration Day'. This was done in collaboration with the newly appointed Student Council of our college Rajiv Gandhi Institute of Technology. The Police Commemoration Day is observed on 21st October, every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.mctrgit.ac.in/institute-level-committees
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- 1. Celebrated "Independence Day" on 15th August 2022.**

- 1. Celebrated "Teacher's Day" on 5th September 2022.**

- 1. Celebrated "Constitutional day" on 26th November 2022.**

- 1. Celebrated 74th Republic Day on 26th January 2023.**

- 1. Celebrated "Marathi Bhasha din" on 27th February 2023.**

- 1. Celebrated "Woman's Day" on 8th March 2023.**

- 1. Celebrated "Shiv Swarajya Day" on 6th June 2023.**

- 1. Celebrated "Yoga Day" on 21st June 2023.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: - Social responsibilities & Environment care.

Objectives of the practice: -

- To make the students, faculty, and staff of College aware about Social responsibilities & Environment care.
- To motivate students about environment care and importance of social responsibilities in their life.

The Practice: -

1. The students are exposed to the village life and the problems faced by villagers through the Unnat Bharat Abhiyan under MHRD. The students are assigned projects of providing technological solutions.
2. Students are exposed to take up the social responsibilities through the platform of SOCH, a student chapter of Rajiv Gandhi Institute of Technology which aims at overall social reformation of the society. Title of the Practice: - Social responsibilities & Environment care.

The Practice: -

1. The students are exposed to the village life and the problems faced by villagers through the Unnat Bharat Abhiyan under MHRD. The students are assigned projects of providing technological solutions.
2. Students are exposed to take up the social responsibilities through the platform of SOCH, a student

chapter of Rajiv Gandhi Institute of Technology which aims at overall social reformation of the society.

File Description	Documents
Best practices in the Institutional website	https://www.mctrgit.ac.in/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute focuses keenly on the holistic development of students and provides them with every opportunity and resource to facilitate their holistic development. This is one of the most distinctive feature of the Institute, whose details are given

below in brief.

Intellectual development: The institute, implements university curriculum through well planned and effective teaching learning activities blended with various pedagogy approaches.

Skill Development: The development of personality of each student is realized by inculcating in them positive attitude, leadership qualities, sportsmanship and self-awareness. Students have active participation in planning, collaborating, executing and managing a plethora of student-centric and scholastic activities-such as guest lectures, industrial visits, workshops and training programmes, cultural activities-conferences, debates, competitions, celebration of National festivals as well as the

annual day events in the extracurricular sphere, including participation in sports events, organising of intercollegiate events.

Social development: The social skills are nurtured through

various

activities conducted by the social club at the institute.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The plans of the College for the academic year 2022-2023

1. Launching new Specialization degree programmes

Honours and Minor degree program will be introduced in order to facilitate the students to choose specialized courses in the emerging areas of their choice and build their competence in such domains.

2. Fostering and promoting the spirit of research in the Institute

In order to cope up with ever changing industry requirements, research is the main focus area for our Institute. We are planning to increase intake for Ph.D. program in next academic year for the same.

3. Installation of Institution Innovation Council

To encourage young students by supporting them to work with new ideas and transform them into prototypes while they are in their informative years, Institute is planning to install Institutions Innovation Council. Govt. of India has established 'MHRD's Innovation Cell (MIC)' to systematically foster the culture of Innovation, with their collaboration we will install IIC in our Institute.

4. Strengthening Industry linkage through MoUs

By associating Educational Institute with the related industries, it will assist the students to increase their level of practical skills. We are planning to sign more MoUs with relevant industries in the near future.