



MCT
MANJARA CHARITABLE TRUST
RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI
Internal Quality Assurance Cell (IQAC)

16/11/2021

Circular-IQAC Meeting- 18th November, 2021

As consented with chairperson-IQAC, the meeting of Internal Quality Assurance Cell is scheduled on 18th November 2021 at 11 am. Following IQAC committee members are requested to attend the meeting.

Meeting Venue: Conference Room (Ground Floor)

The agenda of the meeting is as under:

- Confirmation of minutes of meeting of IQAC held on 22nd October 2021
- Strengthen the security facilities of the Institute.
- Any other business with the permission of chair.

The members of the IQAC Committee.

- 1) Dr. Sanjay U. Bokade – IQAC Chairperson & Principal
- 2) Dr. Sunil B. Wankhade – IQAC Coordinator
- 3) Dr. Sanjay D. Deshmukh – Member
- 4) Dr. Kiran Chaudhari – Member
- 5) Prof. Sunil Khachane - Member
- 6) Dr. R.V. Kale - Member
- 7) Dr. S.P. Sadala – Member
- 8) Mr. Yuvraj Bedse- Member
- 9) Mr. Anant Dharmale- Member



Dr. Sunil Wankhade
IQAC Coordinator



Minutes of the Internal Quality Assurance Cell meeting scheduled on 18th November 2021 at 11 am.

The following members were present:

- 1) Dr. Sanjay U. Bokade
- 2) Dr. Sanjay D. Deshmukh
- 3) Dr. Sunil B. Wankhade
- 4) Dr. Kiran Chaudhari
- 5) Prof. Sunil Khachane
- 6) Dr. R.V. Kale
- 7) Dr. S.P. Sadala
- 8) Mr. Yuvraj Bedse
- 9) Mr. Anant Dharmale

Dr. Bokade, IQAC Chairperson and Principal welcomed all the members present for the IQAC meeting.

Item 1: Confirmation of the minutes of meeting of IQAC held on 22nd October, 2021 and action taken report.

Dr. Sunil Wankhade, IQAC Coordinator, read the minutes and action taken report of last IQAC meeting held on 22nd October, 2021. Minutes and action taken report of last IQAC meeting was confirmed by members unanimously.

Item 2: Strengthen the security facilities of the Institute.

Dr. Sanjay Bokade invite the suggestions from all the HoDs about the strengthen the security facilities of the Institute. All the HoDs seconded the suggestion. The College campus has security cameras installed in most of the places, it is decided to install CCTV cameras in the workshop area which is located at basement of the college. A system of properly installed campus security cameras will go a long way in ensuring the safety of students, faculty, and facilities on campus.

Item 3: There was no point left for the discussion on the agenda the meeting ended with a vote of thanks. Dr. Sanjay Bokade thanked all the members of IQAC for joining and contributing to the meeting.

Dr. Sanjay U. Bokade

IQAC-Chairperson



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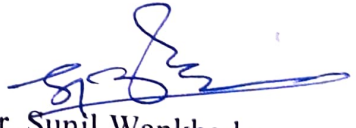
Action Taken Report on IQAC Meeting

02/01/2022

Date of IQAC Meeting: 18th November, 2021

Sr. No	Agenda Item	Action Taken
1	Strengthen the security facilities of the Institute	CCTV cameras in the workshop area has been properly installed.
4	Annual Quality Assurance Report submission A.Y. 2020-21	Submission of AQAR 2020-21 process has been started and Students satisfaction survey completed.




Dr. Sunil Wankhade
IQAC Coordinator