

MCT
MANJARA CHARITABLE TRUST
RAJIV GANDHI INSTITUTE OF TECHNOLOGY, MUMBAI
Juhu-Versova Link Road, Andheri (W), Mumbai-400 053

Circular

IQAC

Rajiv Gandhi Institute of
Technology-Mumbai

Date: 05/07/2023

As consented with Chairperson-IQAC, the meeting of Internal Quality Assurance Cell is scheduled on 12th July, 2023 at 11 a.m. in the conference room. Following IQAC committee members are requested to attend the meeting.

- 1) Dr. Sanjay Bokade – Chairperson
- 2) Mr. Nitin Angolkar- Management Representative
- 3) Dr. Sunil Wankhade – Coordinator
- 4) Dr. Sanjay Deshmukh – Member
- 5) Dr. Kiran Chaudhari – Member
- 6) Dr. Rajesh Kale - Member
- 7) Prof. Sunil Khachane – Member
- 8) Dr. Jyoti Deshmukh- Member
- 9) Mr. Yuvraj Bedse- Member
- 10) Mr. Anant Dharmale- Member
- 11) Mr. Gautam Dubey- Industry Representative
- 12) Mr. Soumil Khandhadia- Industry Representative
- 13) Ms. Ritika Singh- Alumni Representative
- 14) Mr. Harsh Doshi- Alumni Representative

Agenda of the meeting as follows:

- Confirmation of the minutes of meeting of IQAC held on 29th March, 2023 and action taken report.
- Student feedback of teaching learning process Even Semester-2022 and actions taken.
- NBA Preparation of Four Departments.
- Infrastructure development and new purchases.
- Any other business with the permission of chair


Dr. Sunil Wankhade

IQAC Coordinator

Copy to:

HO:MCT, H.O.D.- AS & H, H.O.D.- Mechanical, H.O.D.- Computer, H.O.D.- EXTC,
H.O.D.- I.T, H.O.D.- AI-DS, COE, TPO, Office, Accounts,



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Minutes of Meeting

IQAC
Rajiv Gandhi Institute of
Technology-Mumbai

Minutes of the Internal Quality Assurance Cell meeting scheduled on 12th July, 2023 at 11 a.m. in the conference room.

The following members were present:

- 1) Dr. Sanjay Bokade-
- 2) Dr. Sunil Wankhade
- 3) Dr. Sanjay Deshmukh
- 4) Dr. Kiran Chaudhari
- 5) Dr. Rajesh Kale
- 6) Prof. Sunil Khachane
- 7) Dr. Jyoti Deshmukh
- 8) Mr. Yuvraj Bedse
- 9) Mr. Anant Dharmale

Item 1: Confirmation of the minutes of meeting of IQAC held on 29th March, 2023.

Dr. Sunil Wankhade, IQAC Coordinator, read the minutes and action taken report of last IQAC meeting held on 29th March, 2023. Minutes of last IQAC meeting was confirmed by all the members unanimously.

Item 2: Student feedback of teaching learning process Even Semester-2022 and actions taken.

Dr. Sunil Wankhade informed that all the Feedback analysis files has been handed over the respective departments and requested HODs to ask each faculty member of the department to check their feedback personally and sign the feedback documents.

Dr. Sanjay Deshmukh suggested HODs to ask the faculty members to improve in the parameters in which their score is comparatively less, and discuss with faculty members whose average feedback was less than 80%.

Item 3: NBA Preparation of Four Departments.

Dr. Sanjay Bokade advised HODs of Mechanical Engineering, Information Technology, Computer Engineering, Electronics and Telecommunication Engineering to initiate the NBA work. Dr. Kiran Chaudhary suggested to submit the NBA pre-qualifier in the month of October-November 2023.

Item 4: Infrastructure development and new purchases.

Dr. Sanjay Bokade invite the suggestions from all the HODs about the strengthen the infrastructure development of the Institute. All the HODs seconded the suggestion. All the HODS are satisfied with the new computer systems purchased recently and further requested to purchase few computer systems of higher configuration. Dr. Sanjay Deshmukh advised to provide Internet WiFi facility in the cabin of all the Heads of Department.

There was no point left for the discussion on the agenda the meeting ended with a vote of thanks. Dr. Sanjay Bokade thanked all the members of IQAC for joining and contributing to the meeting.

[Signature]



[Signature]
Dr. Sanjay U. Bokade
IQAC-Chairperson

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Internal Quality Assurance Cell (IQAC)

Action Taken Report on IQAC Meeting

04/12/2023

Date of IQAC Meeting: 12 July, 2023.

Sr. No	Agenda Item	Action Taken
1	Student feedback of teaching learning process Even Semester-2022 and actions taken.	All the Heads of Department conducted the Meeting with the Faculty members whose Feedback was less and suggested them for action plan to improve their Subject feedback.
2	NBA Preparation of Four Departments.	NBA Pre-Qualifier of EXTC and IT Department were uploaded in the month October 2023. Mechanical and Computer Engineering Departments uploaded their pre-qualifier in the month of November 2023. SAR preparation of all four Departments are in process.
3	Infrastructure development and new purchases.	Order of purchasing 100 new Computer systems has been placed in the month of November 2023 and expected to receive in Second week of December 2023. Internet WiFi facility has provided to all the Heads of Department.




Dr. Sunil Wankhade
IQAC Coordinator